

MINUTES FOR MARCH 25, 2019
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

Chairman Cory Moates called the regular session of the Cherokee County Board of Commissioners (The Board), to order at 9:00 a.m. on Monday, March 25, 2019 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioner Neal Anderson opened the meeting with prayer followed by the Pledge of Allegiance. Commissioners Cory Moates, Neal Anderson, Myra Carlisle Frazier, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt

A motion was made by Commissioner Moates to approve the minutes from the March 18, 2019 BOCC regular meeting as corrected. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Debbie Hopkins representing the Baxter Springs Lions Club, appeared before the Board to update them on the Senior Prom Titled Day of Enchantment being held at the Spring River Wellness Center on April 25th.

A motion was made by Commissioner Moates to donate \$300 from the General Fund Recreation Fund to the event. The motion was seconded by Commissioner Anderson. The motion carried 3-0. \$100 will be deducted from each of the Commissioners' accounts.

Leonard Vanatta, County Road Supervisor and Louis Schreiner, County Lot Supervisor appeared before the Board on county road business. They discussed adding vehicles and property to the list of items for the Purple Wave Auction. They will have a list for Counselor Wright next Monday. The Board asked them to check on a hole in a bridge deck just west of 50th St. on NE Belleview Rd. Louis stated that it has had a steel plate over the hole and he'll check to see if that has been stolen. Leonard reported that the EPA project on SW 20th St. is finishing quicker than expected, so he'll need to get going on the bridge project in that area. Commissioner Frazier informed them that Vision Link is reporting that a grader is being operated with the parking brake on while in motion. Louis will check on it.

A motion was made by Commissioner Moates for an executive session for the discipline of non-elected personnel with the Board, Leonard Vanatta, and Louis Schreiner. The meeting will reconvene in the commission room at 9:57 a.m. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 9:47 a.m.

The meeting reconvened at 9:57 a.m.

A motion was made by Commissioner Moates to accept the resignation of brush cutter Tim Hatfield effective March 29th. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

A motion was made by Commissioner Anderson to approve the payroll for the period ending March 15, 2019. The motion was seconded by Commissioner Moates. The motion carried 3-0.

A motion was made by Commissioner Moates to approve the accounts payable for the period ending March 21, 2019. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

Doug Mogle representing Ambulance District No. 1 and No. 2, appeared before the Board. He provided an overview of the 501(c)(3) structure for those districts. He reported that there is a 20 member board that is elected every year. He gave a staffing report and provided a complete written financial update and year end statement. He stated that he would like to sit down with members of the Board over lunch or coffee to talk about the future direction of the service. The Board thanked him for the job that he and his service has done for the citizens of Cherokee County.

Art Mallory presented three properties for the Board to consider under the abandoned structure resolution for possible condemnation. The three properties are located at SE 71st St. & Center Rd., SE 40th St., and SE Prairie Rd. Commissioner Frazier asked the Board to table the item until next week to allow her time to view the properties. The Board agreed.

A motion was made by Commissioner Moates for an attorney/client executive session for contract purposes with the Board, Counselor Wright, Clerk Edmondson, and Ralph Houser. The meeting will reconvene in the commission room at 10:33 a.m. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 10:28 a.m.

The meeting reconvened at 10:33 a.m.

No action was taken during the executive session.

Thomas Niegisch of KissTECH appeared before the Board regarding the sound system in the commission room. He presented a microphone with stand and cable to the Board to consider for the public to use when appearing before the Board. The cost of the additional microphone feature is \$85.

A motion was made by Commissioner Anderson to accept the bid for the microphone, stand, and cable from KissTECH in the amount of \$85. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Clerk Edmondson presented the two estimates for new floor covering for the Court Services Offices for the Board to review. The Board placed the item on the agenda for next Monday to allow time for the insurance company to respond.

Counselor Wright presented a request from a citizen, Kevin Back, for the county to vacate platted roads that are not developed on his properties. He is making the request so he can combine four parcels into one. He owns all of the property and there are no adjoining land owners. Counselor Wright will contact him and ask him to provide the legal descriptions so a resolution can be drafted.

A motion was made by Commissioner Moates for an attorney/client executive session for litigation purposes and for potential conflicts. The meeting will reconvene in the commission room at 11:15 a.m. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 10:51 a.m.

The meeting reconvened at 11:15 a.m.

A motion was made by Commissioner Anderson to allow the Chair to sign the Answers to Interrogatories in the Brandon Johnson case. The motion was seconded by Commissioner Frazier. The motion carried 3-0.

Jason Allison appeared before the Board stating that he is waiting on the final bill from Federal Signals for the installation of the storm sirens. Once he has it he will submit it for the 75% reimbursement from the grant. He stated that they are starting a new project for the open septic's that have been reported on Gum Lane. He has spoken with the Sheriff regarding pit bull dogs in that area and he is going to assist.

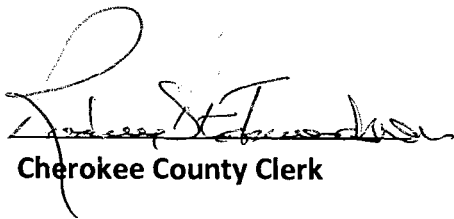
A motion was made by Commissioner Moates to recess until 12:30 p.m. for the budget workshop with Sheriff Groves for the Sheriff and Jail budgets. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 11:27 a.m.

The meeting reconvened at 12:30 p.m. for the budget workshop with Sheriff Groves for the Sheriff and Jail budgets.

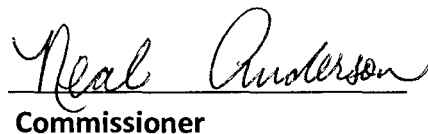
No action was taken during the workshop.

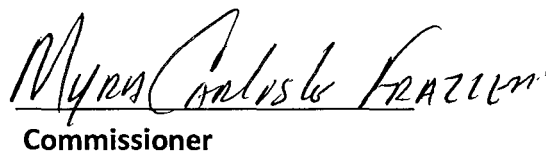
Commissioner Frazier made a motion to adjourn until the next regular meeting set for Monday, April 1, 2019 at 9:00 a.m. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 1:40 p.m.

ATTEST: Resolved and ordered this 1st day of April, 2019


Cherokee County Clerk


Commissioner


Commissioner


Commissioner

CHEROKEE COUNTY AMBULANCE ASSOCIATION INC. I & II

March 25, 2019

BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

PRESIDENT: Ralph White
VICE-PRESIDENT: Richard Eckler
SECRETARY: Toni Spieth
TREASURER: Don Kirk
AT LARGE: Jamie Jackson
Marion Morgan
Jimmie Robinson

MEMBERSHIP

Leah Brassart
Richard Eckler
Dick Glasgow
David Hensley
Pat Price
Michael Ricks
Jimmie Robinson
Sherry Simpson
Toni Spieth
Tom Ward
Ralph White
David Torchia

BOARD OF DIRECTORS

Executive Committee +
Leah Brassart
Ruth Chesner
Gene Dochow
Dick Glasgow
David Groves
David Hensley
Don Kirk
Teresa Kloer
Diana Marshall
Todd Napier
David Torchia

CHEROKEE COUNTY AMBULANCE
Districts I & II Col/Gal

Budget 2019

Budget 2019 Col/Gal

INCOME

Ambulance Service	550,000
County Subsidy	405,056
Interest Income	300

TOTAL INCOME **955,356**

EXPENSES

LOAN SERVICE 0

Telephone/Internet- Col	3,800
Telephone/Internet-Gal	3,800
Electricity-Col	11,000
Electricity-Gal	4,300
Gas-Col	2,600
Gas-Gal	1,000
Water-Col	1,000
TOTAL UTILITIES	27,500

Ambulance Replacement	50,000
Fuel	24,000
Ambulance Maintenance	8,000
TOTAL AMBULANCE	82,000

Capital Equipment	25,000
Equipment Repair-Col	2,000
Equipment Repair-Gal	2,000
Medical Supplies	30,000
Operating Supplies	1,000
Oxygen	1,900
Total Equipment	61,900

TOTAL PAYROLL (See pg 2) **774,776**

Building Repairs- Col	5,000
Building Repairs-Gal	1,000
TOTAL BUILDING REPAIRS	6,000

Postage	200
Office Supplies	2,500
Professional Services *	33,000
Office Equipment Purchase	1,000
Office Equipment Repair	300
Insurance	13,000
Bank Charges	200
Dues & Subscriptions	300
Taxes & Licenses	1,000
TOTAL OFFICE EXPENSES	51,500

CHEROKEE COUNTY AMBULANCE
Districts I & II Col/Gal

Training Classes	2,500
Text Books	200
TOTAL TRAINING	1,200

Miscellaneous Expenses	4,000
TOTAL MISC. EXPENSES	4,000

TOTAL EXPENSES	1,008,876
-----------------------	------------------

<u>NET LOSS/GAIN</u>	(53,520)
-----------------------------	-----------------

* Contracted acctg and billing service

Salary 2019

Salaries Full-Time - 13	505,351
Salaries Part-Time -13	129,081
Social Security	48,534
Employee Benefits	22,000
Health Insurance	49,000
Workman's Comp	20,000
Unemployment Taxes	800

TOTAL PAYROLL 2019	774,766
---------------------------	----------------

Assets	July 11,2017	June 18, 2018	Dec. 31,2018	March 25, 2019
Checking Account	41,668	48,649	62,727	68,373
Savings	81,647	191,492	131,761	148,587
C.D.'s	51,497	51,839	51,965	52,042
TOTAL	174,812	291,980	246,453	269,001

JANET A. GRAHAM

Public Accountant, Inc.

128 South Kansas • P.O. Box 81
Columbus, Kansas 66725
(620) 429-2662
FAX (620) 429-1743

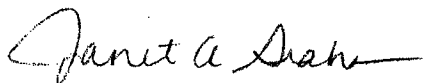
To the Board of Directors
Cherokee County Ambulance
Association, Inc.
Columbus, KS 66725

I have compiled the accompanying balance sheet of Cherokee County Ambulance Association, Inc., a non-profit organization, as of December 31, 2018, and the related statement of income for the month and the twelve months then ended in accordance with Statements on Standards for Accounting and Review Services adopted by the Public Accountants Association of Kansas.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures, statement of retained earnings and statement of cash flow required by generally accepted accounting principles. If the omitted disclosures, statement of retained earnings and statement of cash flow were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

JANET A. GRAHAM, PUBLIC ACCOUNTANT, INC



February 1, 2019

CHEROKEE COUNTY AMBULANCE ASSN, INC.
Balance Sheet
December 31, 2018

ASSETS

Current Assets		
Checking - Exchange	\$	63,464.78
Checking - Commerce		4,945.88
Savings - Labette Bank		8,609.07
Savings - Exchange		118,207.84
Galena - Travel		306.85
Columbus - Travel		67.16
CD - Exchange #2001919		10,406.26
CD - Exchange #2001997		5,283.28
CD - Exchange #2002056		5,250.74
CD - Exchange #2002066		10,431.82
CD - Exchange #2002128		10,405.36
CD - Exchange #2002185		10,198.27
Accounts Receivable		205,957.84
Prepaid Expenses		18,315.00
Total Current Assets		471,850.14
Property and Equipment		
Furniture & Fixtures		20,170.19
Machinery & Equipment		639,027.59
Buildings & Land		116,489.97
Building-Powrachute		302,677.79
Building-Galena		108,708.25
Land-Powrachute		61,212.15
Improvements-Powrachute		81,240.61
Vehicles		681,874.64
Accumulated Depreciation		(1,488,938.18)
Total Property and Equipment		522,463.01
Other Assets		
Loan Costs		4,998.50
Less: Accum Amortization		(4,973.40)
Total Other Assets		25.10
Total Assets	\$	994,338.25

"See Accountant's Compilation Report"

CHEROKEE COUNTY AMBULANCE ASSN, INC.
Balance Sheet
December 31, 2018

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	36,675.12
Payroll Taxes Payable		866.04
Retirement Payable		0.04
Total Current Liabilities		37,541.20
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		37,541.20
Capital		
Contributed Capital		44,844.23
Retained Earnings		974,210.10
Net Income		(62,257.27)
Total Capital		956,797.06
Total Liabilities & Capital	\$	994,338.25

"See Accountant's Compilation Report"

CHEROKEE COUNTY AMBULANCE ASSN, INC.
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Revenues				
Ambulance Service	\$ 47,009.31	57.94	\$ 550,573.14	55.50
County Subsidies	33,754.66	41.60	421,933.05	42.53
Miscellaneous Income	293.24	0.36	20,215.09	2.04
Discounts & Refunds	0.00	0.00	(1,167.57)	(0.12)
Interest Income	76.78	0.09	523.86	0.05
Total Revenues	81,133.99	100.00	992,077.57	100.00
Expenses				
Telephone - Columbus	608.67	0.75	7,280.53	0.73
Electricity - Columbus	609.07	0.75	10,402.39	1.05
Electricity - Galena	319.00	0.39	3,984.00	0.40
Gas/Propane - Columbus	275.67	0.34	3,114.19	0.31
Water - Columbus	86.24	0.11	1,022.90	0.10
Total Utilities	1,898.65	2.34	25,804.01	2.60
Fuel	1,751.50	2.16	23,450.54	2.36
Ambulance Maintenance	406.50	0.50	7,616.15	0.77
Total Ambulance	2,158.00	2.66	31,066.69	3.13
New Equipment	250.69	0.31	106,923.52	10.78
Medical Supplies	3,378.93	4.16	30,606.00	3.09
Oxygen	63.70	0.08	2,216.31	0.22
Total Equipment & Supplies	3,693.32	4.55	139,745.83	14.09
Salaries - Full Time	39,292.26	48.43	473,791.21	47.76
Salaries - Part Time EMT	14,103.94	17.38	126,901.72	12.79
Social Security Expense	4,075.62	5.02	45,824.95	4.62
Health Insurance	4,532.96	5.59	53,543.88	5.40
Workman's Compensation	1,385.00	1.71	15,838.00	1.60
Unemployment Taxes	14.43	0.02	349.26	0.04
Total Payroll	63,404.21	78.15	716,249.02	72.20
Operating Supplies	0.00	0.00	94.61	0.01
Repairs - Columbus	0.00	0.00	602.07	0.06
Repairs - Galena	0.00	0.00	3,204.33	0.32
Depreciation Expense	6,268.64	7.73	77,450.18	7.81
Total Building	6,268.64	7.73	81,351.19	8.20
Amortization Expense	76.25	0.09	915.00	0.09
Postage	0.00	0.00	98.00	0.01
Office Expense	0.00	0.00	2,195.02	0.22
Professional Services	2,789.53	3.44	31,805.77	3.21
Insurance	986.33	1.22	13,031.97	1.31
Bank/Credit Card Charges	5.09	0.01	445.06	0.04
Dues & Subscriptions	0.00	0.00	61.25	0.01
Taxes & Licenses	174.22	0.21	927.33	0.09
Total Office	4,031.42	4.97	49,479.40	4.99
Miscellaneous Training	520.00	0.64	1,128.12	0.11

"See Accountant's Compilation Report"

CHEROKEE COUNTY AMBULANCE ASSN, INC.
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Total Training	520.00	0.64	1,128.12	0.11
Miscellaneous Expense	0.00	0.00	6,342.98	0.64
Travel Reimbursement	656.02	0.81	3,167.60	0.32
Total Miscellaneous	656.02	0.81	9,510.58	0.96
Total Expenses	82,630.26	101.84	1,054,334.84	106.28
Net Income	\$ (1,496.27)	(1.84)	\$ (62,257.27)	(6.28)

"See Accountant's Compilation Report"