

MINUTES FOR MARCH 5, 2018
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

CONVENE

Chairman Cory Moates called the regular session of the Cherokee County Board of Commissioners (The Board), to order at 9:00 a.m. on Monday, March 5, 2018 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioner Neal Anderson opened the meeting with prayer followed by the Pledge of Allegiance. Commissioners Cory Moates, Pat Collins, Neal Anderson, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt

A motion was made by Commissioner Collins for an executive session for non-elected personnel benefits with the Board, Counselor Wright, Clerk Edmondson, Deana Randall, and Jason Youngblood for a period of 20 minutes. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 9:03 a.m.

The meeting reconvened at 9:23 a.m.

No action was taken during the executive session.

Louis Schreiner, County Lot Supervisor, appeared before the Board on county road business. Counselor Wright provided him with a copy of the survey map for the 5th St. Project in Baxter Springs.

A motion was made by Commissioner Anderson to approve the minutes of the February 26, 2018 BOCC meeting as written. The motion was seconded by Commissioner Collins. The motion carried 3-0.

Vernon Hill, Neosho Township Trustee, appeared before the Board regarding the proposed fire district changes. He has heard from many township residents regarding the proposal and their concerns are that Chetopa Fire Dept. would be cut out of the deal. The township board is meeting with the fire chief's tomorrow night and he would like a commissioner to attend.

Commissioner Moates stated that he would attend the meeting, and stated that the proposal would not exclude Chetopa Fire Dept.

A motion was made by Commissioner Collins to approve the purchase of three dispatch computer towers from Stronghold Data as requested by Under-Sheriff Terry Clugston at a cost of \$2,213.04. The motion was seconded by Commissioner Moates. The motion carried 3-0.

Clerk Edmondson presented a request from John & Deborah Benedict to have three platted but undeveloped roads vacated from their property near Roseland. Counselor Wright took the information and will check into it.

The Board considered a draft resolution and letter of support for the designation of a proposed U.S. Bicycle Route 66 as requested by Janet Miller. The Board placed the item on the agenda for next week for a second read.

The Board considered a draft resolution to amend the rates for septic and sewer applications, permits and licenses, and building permits as requested last week by Art Mallory. The Board placed the item on the agenda for next week for a second read.

Counselor Wright stated that she is preparing the final draft of the sale bill for the auction of unwanted county owned real property that is scheduled for auction on May 7th at 5:30 p.m. She stated that 112 property owners that are nearby the unwanted properties will receive a notice by mail. She stated that there are 46 properties that will be sold. Flood plain properties have been noted. Bidders must not owe any back taxes on any property they own and must pre-qualify in the Treasurer's Office between April 2nd and May 1st.

A motion was made by Commissioner Collins for a 10 minute recess. The motion was seconded by Commissioner Anderson. The motion carried 3-0 at 10:05 a.m.

The meeting reconvened at 10:15 a.m.

Department Heads - Monthly Reports

Officials met with the Board for their routine monthly meeting for the purpose of updating the Board on happenings within each department, with the following department heads present: Barbara Bilke, Register of Deeds; Betha Elliott, Health Department; David Groves, Sheriff; Deana Randall, Human Resources; Jacob Conard, County Attorney; Janet Miller, Economic Development; Jason Allison, Emergency Management; Mark Hixon, Appraiser; Ralph Houser, Maintenance; Rodney Edmondson, Clerk & Election; and Wayne Elliott, 911 Addressing & Mapping.

Barbara Bilke reported the processing of 30 passports in February and that beginning on April 1st the local fee will increase from \$25 to \$35 for each passport.

Betha Elliott reported that 10 officials from Cherokee County will take part in an exercise on mass fatality in Labette County this week.

David Groves reported that the next drug take-back will be on April 28th with locations in Baxter Springs, Columbus, and Galena. He stated that several schools have requested a review of their security plan.

Deana Randall stated that the health assessment blood draw will be held in May. She needs to know if there will be an incentive to participate or a premium increase for not participating. Commissioner Moates asked for the insurance committee to meet and bring a recommendation.

Jacob Conard introduced his new assistant that will be handling the juvenile case load and helping with the traffic and misdemeanor dockets. He stated that on March 22nd, along with Sheriff Groves, they will be doing a school tour.

Janet Miller stated that they completed the youth entrepreneur fair last week. The 1st place winner is moving on to the state competition. They are currently doing business follow-ups and visits.

Jason Allison stated that this is severe weather awareness week and the state-wide tornado drill will be tomorrow at 10:00 a.m. He stated that septic tank calls are increasing now that things are drying out. There will be a tabletop exercise on April 10th that will involve a chemical plant crisis.

Mark Hixon reported that the Galena hospital has notified counsel that they intend to dismiss their motion for exemption. He stated that he has received the first application for the NRP program. It's for a \$2.5 million grain elevator in Faulkner. He stated that valuation notices have been sent out.

Ralph Houser stated that he is working on the fountain and hopes to be finished soon. He invited the Commissioners to tour the County Attorney's Office to view the remodeling that has been completed.

Rodney Edmondson reported that the SEK District Meeting will be held in Miami County on April 5th and needs to know soon how many will be attending.

Wayne Elliott reported that in January they sold \$199 in maps and made four street signs and two cemetery signs. February saw one new address and the sale of \$80 in maps.

Commissioner Anderson voiced his appreciation for the work done by each department.

Commissioner Collins stated that it's been three years since employee's received pay raises.

A motion was made by Commissioner Collins to increase hourly employee wages by \$.75 per hour. The motion was seconded by Commissioner Anderson. The motion carried 3-0.

A discussion of non-hourly employee salaries took place and Commissioner Collins stating that he meant everybody that works for the County would get the raise.

A motion was made by Commissioner Collins to amend the previous motion and to increase all county employees' pay by \$.75 per hour. The motion was seconded by Commissioner Anderson. The motion carried 3-0.


Clerk Edmondson stated that he had been contacted again regarding the appointment of a Cherokee County resident to serve on the SEK Library System Board. Commissioner Moates stated that his volunteer could not serve since they lived in the City of Baxter Springs. The Board will continue their search for a volunteer.

Clerk Edmondson presented an invoice from Stewart Neece Land Surveying for the surveying of 5th St. in Baxter Springs in the amount of \$3,600. Commissioner Moates stated that the City of Baxter Springs was in favor of paying for the survey, but nothing was ever finalized.

A motion was made by Commissioner Collins to pay the \$3,600 invoice to Stewart Neece from Casino revenue. The motion was seconded by Commissioner Anderson. The motion carried 3-0.


Commissioner Anderson made a motion to adjourn until the next regular meeting set for Monday, March 12, 2018 at 9:00 a.m. The Board will also meet on Monday March 12, 2018 at 6:30 p.m. for the purpose of conducting the public hearing for the county fire district proposal. The motion was seconded by Commissioner Moates. The motion carried 3-0 at 10:45 a.m.

ATTEST: Resolved and ordered this 12th day of March, 2018


Cherokee County Clerk


Commissioner


Commissioner


Commissioner

DRAFT

RESOLUTION NO. _____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS, REPEALING RESOLUTION NUMBER 03-2018 AND ESTABLISHING NEW RATES FOR SEPTIC AND SEWER SYSTEM APPLICATIONS, PERMITS AND LICENSES, AND BUILDING PERMITS.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS:

SECTION 1. GENERAL AUTHORITY. K.S.A. 19-101, *et. seq.*, and K.S.A. 19-212 authorize the Board of County Commissioners of Cherokee County, Kansas, to transact all County business and perform all powers of local legislation deemed appropriate, and to make all contracts and do all other acts in relation to the property and concerns of the County necessary to the exercise of its corporate or administrative powers.

SECTION 2. PROJECT. The Board of County Commissioners is transferring the administrative responsibilities for enforcement of regulations pertaining to construction and reconstruction of private sewers and drains in the unincorporated areas of Cherokee County from the Cherokee County Health Department to the Cherokee County Department of Emergency Management. The Department of 911 Mapping shall issue all building permits for the unincorporated areas of Cherokee County, Kansas.

SECTION 3. ADMINISTRATION. Administrative fees shall be imposed to help offset the costs associated with Federal, State and County environmental code enforcement by the Cherokee County Department of Emergency Management.

SECTION 4. FEE SCHEDULE:

BUILDING PERMIT APPLICATIONS - NON-COMMERCIAL: \$25.00

- 911 address and proof of ownership must accompany application
- New site-built structures, housing and storage (not used for farming)
- Modular homes / Mobile homes / Manufactured homes
Owner/occupant shall notify Cherokee County before moving manufactured home, mobile home or modular home into the County.
Proof of title is required prior to issuance of building permit.
The modular home / mobile home shall be manufactured after June 15,

1976 and conform to the standards of the National Manufactured Home Construction and Safety Standards (42 U.S.C § 5403 and 24 C.F.R. 3280 *et seq.*)

The modular home / mobile home / manufactured home shall be installed by a licensed manufactured home installer, qualified pursuant to Kansas Statutes Annotated - K.S.A.58-4219, as amended.

FLOOD PLAIN PERMIT (new construction and additions): \$50.00
911 address and proof of ownership must accompany application

DECKS AND IN-GROUND POOLS - no permit required

AGRICULTURE STRUCTURES: \$0.00
Permit is required before construction; no cost

BUILDING PERMIT APPLICATIONS - COMMERCIAL: \$50.00
911 address and proof of ownership must accompany application

CELL TOWERS: \$50.00
911 address and proof of ownership must accompany application

SEPTIC SEWER SYSTEMS:
SITE PLANS MUST ACCOMPANY ALL SEPTIC SYSTEM APPLICATIONS
Contractor waste water septic permit application fee -- \$20.00
Contractor permit fee for reconstruction -- \$30.00
Contractor permit fee for new construction -- \$40.00
Contractor's application & license annual fee -- \$60.00
Sewage system re inspection for resale -- \$150.00

SEPTIC HAULER:
License and annual inspection fee -- \$50.00

PROCEDURES:
All application forms shall be available from the Cherokee County Emergency Management office, Cherokee County 911 Mapping Office or on the Cherokee County official website.

SECTION 5. PENALTIES FOR NON-COMPLIANCE:

- Owner: In the event the property owner has not completed application(s) and obtained the requisite permit(s), and the owner receives written notice from the County, the owner shall have thirty (30) days to comply. The application and permit fees are doubled for failure to comply within thirty (30) days from the date of the letter, and the County reserves the right to certify unpaid fees as special

assessments against the property.

- Contractor: Contractors' failures to timely submit permit for reconstruction or new construction and licenses to the Emergency Management Department, prior to the commencement of construction, shall result in penalties amounting to ten dollars (\$10.00) every thirty (30) days compliance is delayed.

SECTION 6. PUBLICATION. This Resolution shall be effective upon passage. The County Clerk shall cause this resolution to be published in the official County Newspaper.

SECTION 7. CONFLICT. That all resolutions, County policies or parts thereof in conflict herewith are hereby repealed insofar as they conflict herewith.

PASSED and APPROVED by the Board of County Commissioners of Cherokee County, Kansas, this _____ day of _____, 2018.

Cory Moates, Chairman
Cherokee County Commissioner

Patrick Collins
Cherokee County Commissioner

Neal Anderson
Cherokee County Commissioner

ATTEST:

Rodney D. Edmondson, County Clerk

(Seal)

Cherokee County Board of Commissioners

110 W. Maple St. - P.O. Box 14
Columbus, Kansas 66725

e-mail: shelli.commissioner@cherokeecounty-ks.gov

Phone: 620-429-3256

Fax: 620-429-1591

February 28, 2018

Matt Messina
Bicycle and Pedestrian Coordinator
Kansas Department of Transportation
700 SW Harrison Street
Topeka, KS 66603

DRAFT

Dear Mr. Messina,

Cherokee County would like to offer our support for the designation of proposed U.S. Bicycle Route 66 (USBR 66). We recognize that bicycle tourism is a growing industry in North America, and, as a county, we stand to benefit from this opportunity both economically and from the health and environmental benefits of encouraging bicycle travel in our region.

The U.S. Bicycle Route System is a bicycle based transportation system sponsored by the American Association of State Highway and Transportation Officials (AASHTO). USBR 66 will follow Kansas' Historic Route 66 Byway through Cherokee County. This route includes county roadways Beasley Road and SE 50th Street.

The proposed route for USBR 66 will provide a benefit to our residents and businesses, and we endorse having the route mapped and signed, thereby promoting bicycle tourism in our area. Therefore, Cherokee County hereby expresses its support for USBR 66 and requests that the appropriate officials nominate the route for AASHTO designation as soon as this can be achieved.

Sincerely,

Cory Moates, Chairman
Cherokee County Commission

DRAFT

RESOLUTION NO. _____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS, DECLARING SUPPORT FOR THE DEVELOPMENT AND DESIGNATION OF HISTORIC HIGHWAY ROUTE 66 AS U.S. BICYCLE ROUTE 66 (USBR 66).

GENERAL AUTHORITY. K.S.A. 19-101, *et. seq.*, and K.S.A. 19-212 authorize the Board of County Commissioners of Cherokee County, Kansas, to transact all County business and perform all powers of local legislation deemed appropriate, and to make all contracts and do all other acts in relation to the property and concerns of the County necessary to the exercise of its corporate or administrative powers.

WHEREAS, bicycle tourism is a growing industry in North America, presently contributing approximately \$47 billion dollars a year nationally to the economies of communities that provide facilities for said tourism; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designated Historic Route 66 to be developed as United States Bike Route 66 (USBR 66); and

WHEREAS, the Adventure Cycling Association, with the cooperation of the Kansas Department of Transportation and other stakeholders, have proposed Historic Route 66 to be designated as USBR 66, a map of which is herein incorporated into this resolution by reference; and

WHEREAS, the proposed USBR 66 traverses through Cherokee County, Kansas, and is expected to provide a benefit to local residents and businesses; and

WHEREAS, the governing body of Cherokee County, Kansas, has duly considered said proposed route and determined it to be a suitable route through the County, and desires that the route be formally designated so that it can be appropriately mapped and signed, thereby promoting bicycle tourism in the Greater Southeast Kansas Community;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Cherokee County, Kansas, that, as the Governing Body, it hereby expressly approves and supports the development and designation of USBR 66.

PASSED AND ADOPTED by the Governing Body of Cherokee County, Kansas, on this _____ of March, 2018.

Cory Moates, Chairman
Cherokee County Commissioner

Patrick Collins
Cherokee County Commissioner

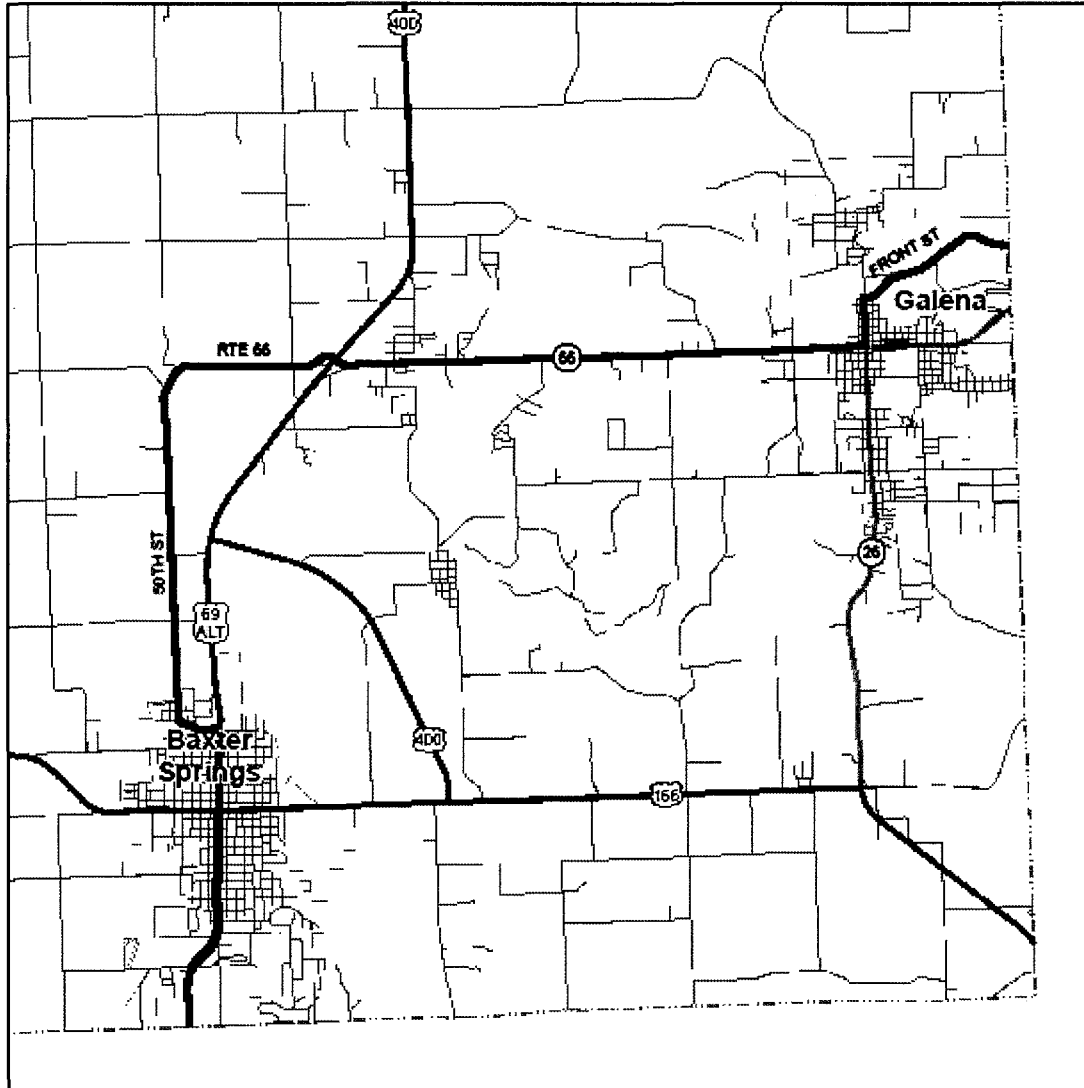
Neal Anderson
Cherokee County Commissioner

ATTEST:

Rodney D. Edmondson, County Clerk

(Seal)

Proposed United States Bicycle Route 66




— Proposed USBR 66




Prepared by the
Kansas Department of Transportation
Bureau of Transportation Planning
February 19, 2018

Hardware

Description	Price	Qty	Ext. Price
Documentation, English, French, Dell OptiPlex 5050 MFF Intel Core i3 Processor Kabylake Label TPM Enabled Regulatory Label Opti 5050 65W AC Adapter, 4.5mm Barrel Dell Limited Hardware Warranty Plus Service Onsite/In-Home Service After Remote Diagnosis 3 Years			
DisplayPort to DVI Active Adapter - DVI-D (Dual-Link) Female Digital Video - DisplayPort Male Digital Video - 7.87in - Black	\$31.00	3*	\$93.00
 DisplayPort to VGA Adapter Converter - DisplayPort/VGA for Notebook, Video Device, Monitor - 1 Pack - 1 x DisplayPort Male Digital Audio/Video - 1 x HD-15 Female VGA - Black	\$18.71	3*	\$56.13
			*Optional Amount \$149.13 Subtotal \$2,213.04

Hardware

Description	Price	Qty	Ext. Price
<p>OptiPlex 5050 Micro Form Factor</p> <p>OptiPlex 5050 MFF </p> <p>Intel Core i3-7100T (DC/3MB/4T/3.4GHz/35W); supports Windows 10/Linux</p> <p>Win 10 Pro 64 English, French, Spanish</p> <p>8GB (1x8GB) 2400MHz DDR4</p> <p>M.2 256GB PCIe Class 40 Solid State Drive</p> <p>Thermal Pad, OptiPlex</p> <p>M2X3.5 Screw for SSD/DDPE</p> <p>OptiPlex 5050 MFF with 65W up to 87% efficient adaptor</p> <p>Dell KB216 Wired Multi-Media Keyboard English Black</p> <p>Dell MS116 Wired Mouse, Black</p> <p>Intel Standard Manageability</p> <p>SupportAssist</p> <p>Dell(TM) Digital Delivery Cirrus Client</p> <p>Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)</p> <p>Waves Maxx Audio</p> <p>Dell Developed Recovery Environment</p> <p>OS-Windows Media Not Included</p> <p>E-Star 6.1 & TCO 5.0 Driver, Service Install Module</p> <p>Power Cord</p> <p>Safety/Environment and Regulatory Guide (English/French Multi-language)</p>	\$737.68	3	\$2,213.04

