

MINUTES FOR JUNE 17, 2013
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

CONVENE

Chairman Richard Hilderbrand called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, June 17, 2013 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 West Maple, Columbus, Kansas. Commissioners Pat Collins, Charles Napier, Chairman Richard Hilderbrand, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, Patrick Richardson, and Machel Smith

Visitors Present: Jerry Messer

Leonard Vanatta - County Road Supervisor

At 9:15 AM he appeared before the Board on routine business. No actions were taken.

A motion was made by Commissioner Collins to approve the Minutes of the June 10, 2013 Commission Meeting as written. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

The Board signed the purchase order at the request of the Health Department to purchase wireless headsets and adapters from Columbus Telephone in the amount of \$972.00.

At 10:00 AM the Board heard Web Design Presentations from the following: Sonny Sagar from Thomson Reuters, Bart Paden from Midwestern Interactive, Bruce Hardesty from Computer Information Concepts, and Jason Dittmer from MyModernWeb. Richard Turner from Most Wanted submitted a written proposal for consideration, but was not in attendance.

All written proposals were submitted to Betha Elliot before the deadline of May 31.

The Board tabled the proposals and asked that all Department Heads review the proposals and bring a recommendation back to the Board for consideration on July 1, 2013.

A motion was made by Commissioner Collins to enter into an Executive Session with Mr. Kevin Cure for the purpose of Attorney/Client Privilege for a period of 10 minutes. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes at 11:39 AM.

The meeting reconvened at 11:50 AM.

A motion was made by Commissioner Collins to enter into an Executive Session with Mr. Kevin Cure for the purpose of Attorney/Client Privilege for a period of 10 minutes. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes at 11:51 AM.

The meeting reconvened at 12:01 PM.

No action was taken as a result of the Executive Sessions.

RH

Kevin Cure - County Counselor

He appeared before the Board on legal matters of Cherokee County.

He presented Resolution No. 16-2013 establishing monthly sewer rates of \$15.00 per tap; regulating discharge; and a 10% late payment fee for Sewer District 1 and Sewer District 2. The Resolution also repealed Resolution 1-2009.

A motion made by Commissioner Hilderbrand to approve Resolution 16-2013 as presented by Mr. Cure, at the recommendation of engineer Shawn Turner. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes.

A motion was made by Commissioner Hilderbrand to recess for lunch. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes at 12:08 PM.

The meeting reconvened at 1:03 PM.

John Green - SEK Area Agency on Aging, Inc.

He appeared before the Board to present the 2014 Local Matching Funds request for Aging Services in the amount of \$7,000 for Fiscal Year 2014. The Board will consider the request during the normal budget process.

Trish Carroll - Columbus Telephone Co.

Larry Alsup, Patty Massey - Allied Business Solutions, via Telephone Conference Call

Trish Carroll came before the Board to bring an update for the new telephone system and related action items. The County Lot was installed on June 3rd and the Health Department was installed on June 11th. The Courthouse installation is set for July 19-21. The change over at the courthouse will occur after hours on Friday and throughout the weekend with little or no disruption during normal business hours. Chairman Hilderbrand signed the Purchase Agreement and the PRI Lease Agreement with Columbus Telephone Co. The Board reminded both parties that the **Commissioners are to approve any and all changes recommended by Allied prior to the changes being implemented by Columbus Telephone.**

The Board gave Treasurer Hodgson approval to renew the AVG Anti-Virus Software with Stronghold Data for one year at a cost of \$743.99.

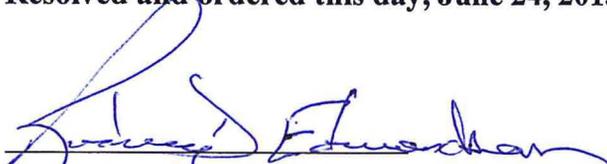
A motion was made by Commissioner Hilderbrand to amend Resolution 16-2013 to change the "Passed and Approved" date from June 18 to the correct June 17 date of passage. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

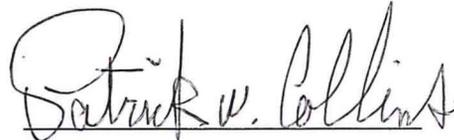
Commissioner Hilderbrand made a motion to adjourn until the next regularly scheduled meeting set for June 24, 2013 at 9:00 AM. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes at 2:22 PM.

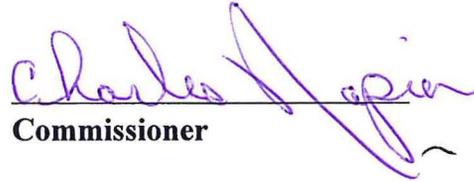
RA

ATTEST:

Resolved and ordered this day, June 24, 2013


Cherokee County Clerk


Commissioner


Commissioner


Commissioner

RESOLUTION NO. 16-2013

ESTABLISHING SEWER RATES; REGULATING DISCHARGE; REQUIRING THE IMPOSITION OF A 10 PERCENT FEE FOR EACH OVERDUE MONTHLY FEE CHARGED FOR SEWER SERVICES RENDERED BY CHEROKEE COUNTY SEWER DISTRICT 1 OR CHEROKEE COUNTY SEWER DISTRICT 2.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CHEROKEE COUNTY, KANSAS:

A Resolution establishing a user charge system in Sewer Districts Number One and Two, County of Cherokee, and State of Kansas, to provide funds needed to pay for operation and maintenance of all expenses associated with the County's wastewater treatment works

Whereas, the Kansas Statutes Annotated, Article 27 of Chapter 19, permits the Board of Commissioners of Cherokee County, Kansas, to impose fees and charges related to the provision of sewer district services in sewer districts created by the Board.

Whereas, the Board of Commissioners of Cherokee County, Kansas, finds that regular and timely monthly payments by sewer district customers for sewer district services rendered should be made and that a penalty for each overdue payment of such fees should be required to assure the payment of such fees.

WHEREAS, Cherokee County, Kansas, has constructed wastewater treatment works; and

WHEREAS, the County must pay the operation and maintenance and all expenses associated with said treatment works and charge the users of said treatment works accordingly;

NOW, THEREFORE, BE IT RESOLVED BY THE Commission of Cherokee County, Kansas, that the following user charge system be established:

ARTICLE I

It is determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the County to collect charges from all users who contribute wastewater to the County's treatment works. The proceeds of such charges so derived will be used for the purpose of operating, maintaining and retiring the debt and paying other operating expenses for such public wastewater treatment works.

ARTICLE II

Unless the context specifically indicates otherwise, the meaning of terms used in this Resolution shall be as follows:

Section 1: "BOD" (denoting Biochemical Oxygen Demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 degrees C, expressed in milligrams per liter (mg/l).

Section 2: "Typical Domestic Wastewater" shall mean wastewater that has a BOD concentration of not more than 400 mg/l, a total suspended solids concentration of not more than 400 mg/l and a phosphorous concentration of not more than 12 mg/l.

Section 3: "Operation and Maintenance" shall mean all expenditures during the useful life of the treatment works for materials, labor, utilities, and other items which are necessary for managing and maintaining the treatment works to achieve the capacity and performance for which such works were designed and constructed.

Section 4: "Replacement" shall mean expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary during the useful life of the treatment works to maintain the capacity and performance for which such works were designed and constructed. The term "operation and maintenance" includes replacement.

Section 5: "Residential Contributor" shall mean any contributor to the County's treatment works whose lot, parcel of real estate, or building is used for domestic dwelling purposes only.

Section 6: "Shall" is mandatory; "May" is permissive.

Section 7: "SS" (denoting Suspended Solids) shall mean solids that either float on the surface of or are in suspension in water, sewage, or other liquids and which are removable by laboratory filtering.

Section 8: "Treatment Works" shall mean any devices and systems for the storage, treatment, recycling, and reclamation of municipal sewage, domestic sewage, or liquid industrial wastes. These include intercepting sewers, outfall sewers, sewage collection systems, individual systems, pumping, power, and other equipment and their appurtenances; extensions improvement, remodeling, additions and alterations thereof; elements essential to provide a reliable recycled supply such as standby treatment units and clear well facilities; and any works, including site acquisition of the land that will be an integral part of the treatment process or is used for ultimate disposal of residues resulting from such treatment (including land for composting sludge, temporary storage of such compost, and land used for the storage of treated wastewater in land treatment systems before land application); or any other method or system for preventing, abating, reducing, storing, treating, separating, or disposing of municipal waste or industrial waste, including waste in combined storm water and sanitary sewer systems.

Section 9: "Useful Life" shall mean the estimated period during which a treatment works will be operated.

Section 10: "User Charge" shall mean that portion of the total wastewater service charge which is levied in a proportional and adequate manner for the cost of operation, maintenance, and replacement of the wastewater treatment works.

Section 11: "Water Meter" shall mean a water volume measuring and recording device, furnished and/or installed by water systems or furnished and/or installed by a user.

ARTICLE III

Section 1: The user charge system shall generate adequate annual revenues to pay costs of annual operation and maintenance including replacement and costs associated with debt retirement of bonded capital associated with financing the treatment works which the County may by Resolution designate to be paid by the user charge system.

ARTICLE IV

Section 1: Each user shall pay for the services provided by the Sewer Districts Number One and Two based on his use of the treatment works as determined by sewer meter(s) acceptable to the County.

Section 2: For residential contributors, monthly user charges will be based on a fixed monthly fee. For industrial and commercial contributors, user charges shall be based on a fixed monthly fee.

Section 3: The charge per month for normal domestic sewage shall be: \$15.00 per tap.

Section 4: Any user which discharges BOD and/or TSS in excess of 800 mg/l and/or Phosphorous in excess of 20 mg/l shall have sewer services terminated. In addition, any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the County's treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance, or replacement of the treatment works, shall pay for such increased costs. The charge of each such user shall be as determined by the responsible plant operating personnel and approved by the County Commission.

Section 6: The user charge rates established in this article apply to all users, regardless of their location.

ARTICLE V

Section 1: All users shall be billed monthly. Billings for any particular month shall be made within fifteen days after the end of that month. Payments are due when the billings are made. Any payment not received within fifteen days after the billing is made shall be delinquent.

Section 2: A late payment penalty of 10 percent of the user charge bill will be added to each delinquent bill, and an additional late penalty of 10 percent of the user charge bill shall be imposed for each additional thirty day delinquency in the payment of such bill. When any bill is thirty days in default, rendition of sewer service to such premises shall be discontinued until such bill is paid.

ARTICLE VI

Section 1: The County will review the user charge system annually and revise user charge rates as necessary to ensure that the system generates adequate revenues to pay the costs of operation and maintenance including replacement and that the system continues to provide for the proportional distribution of operation and maintenance including replacement costs among users and user classes.

Section 2: The County will notify each user by public notice, in the form of notice in the official County newspaper, of the rate being charged for operation and maintenance of the sewer districts, including replacement of the treatment works, when changes to the rate are made.

ARTICLE VII

Resolution 1-2009 is hereby repealed.

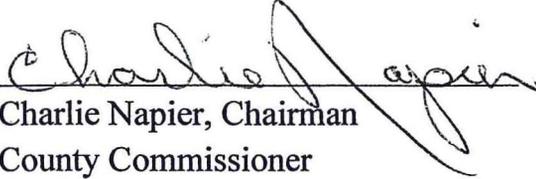
ARTICLE VII

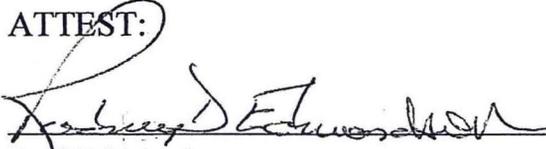
This Resolution shall be in full force and effect from and after its passage and publication in the Official County Newspaper.

PASSED AND APPROVED this ^{17th} 18th day of June, 2013.


Patrick W. Collins
County Commissioner


Richard J. Hilderbrand, Chairman
County Commissioner


Charlie Napier, Chairman
County Commissioner

ATTEST:

Rod Edmondson
County Clerk of Cherokee County,
Kansas
Resolution No. 16- 2013

Prepared by:
Kevin Cure, Attorney

Proposal for Cherokee County Courthouse
by
Columbus Telephone Company

Columbus Telephone Company will replace the current Centrex solution and install an NEC SV-8100 with a total of 50 business telephones and a PRI circuit. The system will also be equipped with an integrated voicemail system (including auto-attendant) and Integrated Operator Software and DSS for main receptionist.

Product Name	Qty
NEC SV 8100 Server	1
Internal voicemail system with 8 ports (include voicemail to email for all users)	1
PRI Circuit Card	1
Analog port card (4 ports)	1
16 port digital card	3
8 port digital card	1
Black 32 button (desi-less) LCD digital speakerphone	50
Black 60 button DSS for receptionist	1
Desktop Console Software for receptionist	1
Misc (rack, patch panels, shelves etc)	
NEC SV8100 IP equipment costs \$32,192.00	
<u>Pricing includes a 5 year hardware warranty on NEC equipment</u>	
Professional labor including design, installation, programming and user training \$13,000.00	
2nd Quarter promotion and discount \$6,208.00 (good through Sept 29th 2013)	
NEC SV8100 IP/digital Hybrid Solution Project Total after discount \$38,984.00	

TERMS: 50% ON ORDER
50% ON DAY OF INSTALLATION

This proposal is good for thirty days. Acceptance makes it a binding contract subject to all statutes and laws of the State of Kansas. Columbus Telephone Company retains security interest on equipment in this contract until contract price is received in full. IP phone quality will depend on customers existing data network. Quality of service and voice prioritization is recommended.

ACCEPTED BY:  PROPOSED BY: Columbus Telephone Company

DATE: 6-17-2013

DATE: 04/23/2013

ISDN-PRI LEASE AGREEMENT

This Agreement is entered into as of the 17th day of June, 2013, by and between Cherokee County Kansas ("the Company"), with offices in Columbus, Kansas, and Columbus Telephone Company, Inc. ("Columbus"), a Kansas corporation with its principal offices in Columbus, Kansas.

RECITALS

WHEREAS, the Company desires to secure the following: ISDN-PRI connectivity; and

WHEREAS, Columbus, a telephone public utility operating under certificate of convenience and authority as issued by the Kansas Corporation Commission, is willing to provide the facilities and services in accordance with this Agreement.

NOW THEREFORE, in consideration of the faithful performance of each party of the mutual covenants and agreements hereinafter set forth, it is mutually undertaken and agreed as follows:

1. Performance by Columbus. Columbus shall:
 1. Engineer, construct, install and provide to the Company an ISDN-PRI circuit, within 30 days of the date first above written.
 2. Test said circuit for quality assurance to the Company.
 3. Maintain, or establish where applicable, interconnection of Columbus' optical facilities, at the interface of demarcation, in accordance with established technical criteria for assuring continuity of service and to meet the specification of connectivity .

2. Company Performance. The Company shall be responsible for all telephone equipment and termination equipment to be located at their location(s).
 1. The Company shall assure Columbus that traffic traversing the fiber network shall remain on the fiber network of Columbus until said traffic is handed off to another carrier (i.e. AT&T or similar type carrier).

3. Pricing and Terms of Payment.
 1. For the above-enumerated performance, the Company agrees to pay Columbus Six Hundred Thirty Two Dollars and twenty two cents (\$632.22) per month, plus applicable taxes during the term of this Agreement.

 2.

Channel Mileage Facility (2 mi @ \$36.34/mi)	\$ 72.68
Channel Mileage Termination (1 Term)	78.24
Port Charge/DID Trunk Termination	32.50
Calling Line Identification	\$ 80.80
Business Rate Chg* (\$14.75 x 24 channels – 15% discount)	300.00
DID Monthly Chg/100 #'s	20.50

End User Common Line Charge	<u>47.50</u>
Monthly Charge Total	\$ 632.22

*If business rate changes, this charge will be adjusted accordingly.

3. The term of this agreement shall be two (2) years, commencing on the date of installation of service.
 4. The parties agree that this Agreement is being made possible by modernization of Columbus' telecommunications network, and has established the rate specified on an allocated cost basis.
 5. The Company shall have the option of renewing this Agreement for an additional two (2) year term ("secondary term") by giving Columbus a written notice at least three (3) months prior to the end of the initial term of this Agreement. The parties will negotiate a price for services during the secondary term based upon the cost of any improvements or upgrades that may be necessary in providing such service. If Columbus and Company are unable to reach agreement on the price for services during the secondary term prior to the end of the initial term of this Agreement, this Agreement shall terminate per its ordinary terms. The Company shall have the option of obtaining three (3) additional (2) year terms at the end of the secondary term by following the same procedure provided for agreeing to a secondary term.
 6. The Company may terminate its use of the facilities and service prior to the end of the term as set forth in 3.2 above, by giving Columbus a three (3) month prior written notice. After termination pursuant to such notice, Company shall pay a termination charge which shall be the total price required to be paid as computed by 3.1 above, and reduced by a fraction of 1/x (where "x" reflects the number of months in the total term as the agreement is then active, be it the primary, secondary term, or thereafter) for each month the current term of this Agreement for facilities and service has been in effect prior to termination.
 7. The Company shall have no other liability for early termination.
 8. Columbus shall invoice the Company each month and Company shall pay same within thirty (30) business days.
 9. Should the Company fail to pay Columbus any monthly payment within twenty (45) days of its due date, Columbus may terminate this Agreement after a five (5) day written notice. In the event Columbus does terminate this Agreement, the Company shall immediately be obligated the termination charge provided above in 3.5.
4. Maintenance and Use of the Networks.
1. Subject to the terms and conditions contained herein, Columbus agrees to maintain the network in accordance with the specifications of standard maintenance of a fiber system.
 2. The Company shall be solely responsible for the care and maintenance of all equipment, customer premise wiring, and fiber optic terminated equipment on the customers' side of the interface demarcation point, located at the Company facilities.

5. Permitted uses. The Company may assign this Agreement and/or the rights contained herein to another corporate entity representing their interest provided there is no substantive change in the use of the circuit for corporate purposes. Columbus shall receive sixty (60) days notice of such pending rights of assignment, or such assignments shall not be enforceable against Columbus. Likewise, Columbus may assign its rights under the same conditions provided that such assignment is not in conflict with any provisions of this Agreement. Further, the Company shall not, without express prior written consent of Columbus, sell, license, lease, provide access, or otherwise transfer all or any part of the circuit or circuit capacity for use by other than the Company.
6. Representations and Warranties.
 1. Company represents and warrants to Columbus that:
 1. The Company is organized under Kansas statutory authority, and has full power and authority to enter into and perform all requirements under this Agreement.
 2. The execution, delivery and performance of this Agreement by Company have been duly and validly authorized by all necessary action on the part of the Company's governing body. This Agreement constitutes the valid and binding obligation of the Company and is enforceable against the Company in accordance with its terms.
 3. The Company will not use or permit the use of the circuit in any manner that would violate paragraph 5 above, nor any statute, rule or regulation, nor other law to which the Company or any member thereof or its networks are subject.
 2. Columbus represents and warrants to the Company that:
 1. Columbus is a corporation duly organized under Kansas statutory authority, and has the corporate power and authority to enter into and perform all requirements under this Agreement.
 2. The execution, delivery and performance of this Agreement by Columbus has been duly and validly authorized by all necessary action on the part of Columbus' governing body. This Agreement constitutes the valid and binding obligation of Columbus and is enforceable against Columbus in accordance with its terms.
7. Miscellaneous
 1. This Agreement is not intended to, nor does it in fact, constitute or create a joint venture, partnership or principal-agent relationship between the parties. Columbus is providing facilities to the Company for corporate purposes.
 2. This agreement is executed in the State of Kansas and shall be construed and enforced in accordance with the laws of Kansas.
 3. Any notices required or provided for herein shall be in writing, and shall be delivered personally or be sent by certified mail, return receipt requested, addressed as follows;

TO COMPANY: Cherokee County Court House
101 W. Maple

Columbus, KS 66725

TO COLUMBUS: General Manager
Columbus Telephone Company
224 S. Kansas Ave.
Columbus, KS 66725

4. This Agreement constitutes the entire Agreement of the Company and Columbus with respect to the subject matter, and supersedes all prior agreements and undertakings with respect thereto. This Agreement shall not be amended, nor any provision waived, except in writing duly executed by the parties. The failure of any party at any time to require specific performance of any provision shall in no manner affect the right at a later date to enforce the same. No waiver of any provision shall be deemed to be or be construed as a further or continuing waiver of the same or any other provision hereof.
5. This Agreement may be executed in more than one counterpart, and each shall be considered an original.
6. This Agreement is subject to any and all laws, orders, rules and regulations of governmental authorities having jurisdiction and to any and all other approvals. This Agreement is expressly subject to all tariff and rate filings made by Columbus and approved by the appropriate regulatory authorities.
7. Each party agrees not to disclose the terms of this Agreement to any third party, provided, however, if Columbus or the Company is required by law or order of a regulatory body to disclose the terms of this Agreement, they shall have the right to do so provided that the party disclosing the information has taken all reasonable steps to protect the confidentiality of said terms.
8. The Company shall defend, indemnify and hold harmless Columbus and any of Columbus' subsidiaries and affiliates, employees and agents from and against any claim, demand, cause of action, liability or loss or expense arising from or related in any way to (1) actual or asserted failure of the Company or its designee to comply with any law, ordinance, code, rule or regulation of any governmental body or (2) damage to or loss of property or injury to or death of persons arising in whole or in part and directly or indirectly out of the act or omission of the Company or its designee, incident to the design, installation, operation or maintenance of the Company's facilities described hereunder.
9. The Company grants to Columbus ingress and egress in, to and over the lands owned by the Company for the purpose of installing, maintaining or reclaiming its facilities and other equipment with the right of removal within a reasonable time after expiration or termination of this Agreement. Columbus has the right to remove its facilities free of liens and adverse claims within a reasonable time after the expiration or termination of the Agreement.
10. In the event either party herto being rendered unable, wholly or in part, by Force Majeure, to carry out its obligations under this Agreement, the obligations (other than to pay money) of such party, so far as they are affected by Force Majeure, shall be suspended during the continuance of any inability so caused, but for no longer period, and such cause be remedied with all reasonable dispatch. It is agreed that such party shall give notice and full particulars of such Force Majeure in writing or by fax or by e-mail to the other party as soon as reasonably possible after the occurrence of the cause

relied on. The term "Force Majeure" as employed herein shall mean acts of God, strike, lockouts or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lighting, earthquakes, fires, storms, floods, washouts, arrests and restraint of government and people, civil disturbances, explosions, breakage or accidents to equipment or lines, or any other causes not within the control of the party claiming suspension and which by reasonable diligence, such party is unable to prevent or overcome. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party experiencing the strike or lockout.

IN WITNESS WHEREOF, the Company and Columbus have executed this Agreement the date as below written.

ATTEST:

Cherokee County Court House

By: Richard H. Alderbrand

Signature

Richard H. Alderbrand

Printed

6-17-2013

Date

ATTEST:

Cindy Morris

COLUMBUS TELEPHONE COMPANY

By: Patricia Carroll

Signature

Patricia Carroll

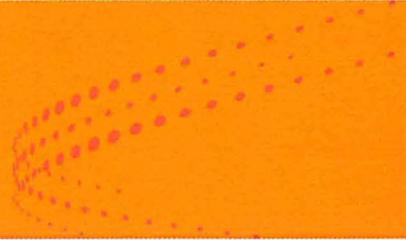
Printed

6/17/2013

Date

GRM

GOVERNMENT REVENUE MANAGEMENT



CHEROKEE COUNTY, KANSAS

RFI FOR COUNTY WEBSITE

MAY 31, 2013



THOMSON REUTERS™



THOMSON REUTERS

May 31, 2013

Bertha Elliott, Administrator
Cherokee County Health Department
110 East Walnut
P.S. Box 107
Columbus, KS 66725

Dear Evaluation Committee:

Thank you for giving Thomson Reuters the opportunity to respond to your RFP for a County web site. We are currently the software provider-of-choice for your Treasurer, Appraiser and Clerk and believe we can also fit the role of providing the solution for Cherokee County's web site.

With over 43 government clients in Kansas using our Main Web module, Thomson Reuters is confident in our ability to provide Cherokee County with the framework to build your County web site. Thomson Reuters is offering to provide you with the tools to customize your pages any way you want to, versus merely building pages for you. Each department will have the ability to control the content and look of their own pages. There is no limit on the number of departments that can have pages associated with the County's web page; if you decide to add another department at any time, it is as easy as adding a new page to your list of pages and creating a user for that department. And, if you need help with any of the features, your annual maintenance agreement entitles Cherokee County to receive phone support and, as always, remote assistance over the web.

A small sampling of web sites designed by Thomson Reuters for a few of our Kansas County clients are listed below:

- <http://www.sherman.kansasgov.com>
- <http://www.clarkcountyks.com>
- <http://www.dpcountyks.com>

In addition to the main module, we have also included the option to add tax information and GIS Maps (tied to tax and parcel information) to the web site to better serve the needs of the County and your constituents.

We look forward to presenting a short demonstration of our product to the County next month. If you have any questions prior to that, please feel free to contact me at 785.623.0970. Thomson Reuters thanks you for the opportunity to participate in this RFP process and the trust Cherokee County has placed in us over the years.

Sincerely,

Sonny Sagar
Senior Account Representative



THOMSON REUTERS

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SECTION 1 – RESPONSE TO COUNTY DEPARTMENT REQUIREMENTS

FUNCTIONALITY REQUIREMENT	YES	NO	COMMENTS
CHEROKEE COUNTY HEALTH DEPARTMENT			
Website has a Home page	X		
Website has a Programs & Services page	X		
Website has a Forms page	X		
Website has a Calendar	X		
Website has an additional page for posting external links (i.e., CDC and KDHE)	X		
REGISTER OF DEEDS			
Website has a tab available for the public to view index book	X		Link will direct public users to document search program provided by CIC
Website has a tab that will take visitors to a list of filing fees	X		
Website has a tab that will show visitors how to file a document	X		
SHERRIFF'S DEPARTMENT			

Note: After discussion with the Cherokee County Sherriff's Department, Thomson Reuters recommends putting an external link to the Sherriff's current web page from the County's web page.

Website offers the following features:

- Ability to access / update 24/7
- 24/7 Tech support
- Ability for residents to submit anonymous crime tips, routed through an off-site server
- Pushing information (press release, most wanted, jail updates, message from the Sheriff) out through email alerts
- Crash Alerts



FUNCTIONALITY REQUIREMENT	YES	NO	COMMENTS
<ul style="list-style-type: none"> • Most Wanted Updates • Daily Jail Logs • Links to allow family to put money on inmate commissary accounts online, with a credit card 			
911 MAPPING & ADDRESSING			
Website information will display:			
<ul style="list-style-type: none"> • Names of personnel and the main office phone number for the 911 Mapping & Addressing Office 	X		
<ul style="list-style-type: none"> • A statement saying the office does the addressing for the county, and that the incorporated cities do their own addressing in their "buffer zone" 	X		
<ul style="list-style-type: none"> • A storm shelter registration form 	X		
<ul style="list-style-type: none"> • A full County map 	X		As PDF or link to LGIS
<ul style="list-style-type: none"> • Property ownership maps 	X		As PDF or link to LGIS
<ul style="list-style-type: none"> • Aerial photos 	X		As PDF or link to LGIS
<ul style="list-style-type: none"> • Several other maps yet to be determined 	X		As PDF or link to LGIS
TREASURER'S OFFICE			
Website will provide access to tax records	X		Link will direct the public/users to tax search program
Website is capable of sending out newsletters/reminders/announcements	X		
Public can send emails to our office from the website	X		
Website will allow pictures, forms, and PDF files to be uploaded to it	X		
Website can display links to other external websites	X		
Website will easily allow access for changes/updates to be made	X		



FUNCTIONALITY REQUIREMENT	YES	NO	COMMENTS
Each department page will maintain security	X		
Website will offer a clean, crisp, user-friendly experience for the user	X		
Website will display Office/Department names on the left-hand side of the page (no drop-down menus)	X		
COUNTY CLERK'S OFFICE			
Immediate access for staff to edit and update website information	X		
Website allows links to state agencies, such as Secretary of State and Wildlife & Parks to be displayed	X		
Public has the ability to send secure email to the Clerk's Office	X		
Website will include County Election Officer to title on homepage	X		
An array of forms, schedules, minutes, budgets and agendas, etc. can be uploaded to and accessed from the website	X		
Website is functional, attractive and easy-to-use	X		
Website will only contain a maximum of one drop-down box	X		
Hunting/fishing licenses, boat registrations, etc. can be renewed and accessed from the website	X		
COUNTY APPRAISER'S OFFICE			
<i>Main Page:</i>			
Is comprehensible and attractive	X		
Is user-friendly and allows users to navigate the site easily and quickly	X		
Contains minimal drop-down menus	X		



FUNCTIONALITY REQUIREMENT	YES	NO	COMMENTS
Will feature desired pictures of the County	X		
Will feature upcoming events (but will not include specific dates for other departments)	X		
<i>Appraiser Page:</i>			
Will describe the duties of the Appraiser's Office and list the statute numbers that reference each duty	X		
Will offer educational information to the public about market value (i.e., the definition of market value according to the state, including statute numbers)	X		
Will include the property tax calendar	X		
Contact information can be displayed on the left-hand side of the page	X		
The link to parcel search can be displayed on the left-hand side of the page	X		
COUNTY HUMAN RESOURCES DEPARTMENT			
Website will display HR Director's name, hours and contact information (phone and email)	X		
Site will state HR is responsible for Accounts Payables and Payroll	X		
Website will provide links to access Kpers, employee health insurance info, employee handbook, etc.	X		

SECTION 2 – PRICING

MAIN WEB MODULE

The Main Web module will give the County the ability to create a uniform web presence for all departments. The annual maintenance provides toll-free phone and web support to the County and entitles the County to receive updates and enhancements to the module. The only restriction placed on the web module is that the total storage used cannot exceed 200MB.

PRICE:	\$3,295
ANNUAL MAINTENANCE:	\$1,265
INSTALLATION AND TRAINING:	\$1,250

COUNTY WORKS TAX SEARCH

County Works Tax Search will provide the tax information on the web that is public data.

PRICE:	\$4285
ANNUAL MAINTENANCE:	\$1265
INSTALLATION AND TRAINING:	Not required

PRINTABLE MAPS

Ready-to-print maps provide a gallery for the County to showcase its most requested cartographic products. Thomson Reuters can provide assistance in creating up to five (5) maps for your digital gallery with no up-front cost.

PRICE:	\$0
ANNUAL MAINTENANCE:	\$755
INSTALLATION AND TRAINING:	Not required

LGIS

LGIS is a focused, appraisal-centric, spatially-enhanced search tool that allows constituents and the courthouse alike to quickly find and research real property using both traditional form-based queries and a snappy map interface. LGIS is designed with workflow and ease-of-use first. Advanced selection tools, presentation quality maps, and integration with existing parcel search, tax search and document modules are all brought together on a straightforward and accessible platform.

PRICE:	\$2750
ANNUAL MAINTENANCE:	\$3975
INSTALLATION AND TRAINING:	Not required

MyModernWeb	17222 Karen Lane Neosho, Missouri 64850	
		tel (877) 792-7418
		jason@mymodernweb.com

Project Proposal

Prepared for: Betha Elliott, Cherokee County Health Dept.
Prepared by: Jason Dittmer, MyModernWeb

May 31, 2013

To Whom It May Concern,

I would like to let you know of my experience with MyModernWeb as the web master for the Cherokee County Clerk's website.

First of all, I had never had any experience with working on a website before, and frankly was afraid of learning something new for fear of making numerous errors that might result in major catastrophes, or worse yet the loss of my job. However, the tech support at MyModernWeb were extremely patient instructors and showed me how extremely user friendly their software is for first timers like myself. It took me a while to get the hang of things since I had never received any formal education for such software usage, but whenever I needed to call for assistance until I learned the ropes, the tech support team were there, and everyone was courteous and stayed on the phone with me until the task that the County Clerk wanted done was completed.

I am now proficient in posting both the weekly Commissioner Meeting Agenda as well as the minutes for their weekly meetings. I can easily post documents such as the Annual Cherokee County Audit Reports, the Annual Mill Levy & Valuation Sheet, as well as post both the Preliminary and Official Election Results after each and every election and canvassing of election.

Whenever the Kansas Secretary of State changes documents such as Voter Registration Forms, Cereal Malt Beverage License Forms, Candidate Declaration Forms, and others, I can easily update them within the same day as finding out that there have been changes made to these forms.

I also find it very easy to retrieve contacts that everyday citizens send to the Clerk's website whenever they visit our website and decide to contact us. We have gotten contacts on a variety of subjects, some of which we refer to the correct respective office or organization, and most we reply to ourselves within a 24 to 48 hour window of receiving the contacts. We've received contacts from a variety of states within the US, as well as a couple of European Countries. And the best that I can figure out, is that the people who do contact us have not had any trouble in getting their inquiries to come through to us.

I can say that at this point I do not have any desire to leave my present position to learn more about website software, and I don't mean that as any disrespect to MyModernWeb. However, I seriously doubt that there are any website software specialists within the Cherokee County payroll system, and someone from each of the offices that will participate in the Cherokee County Website will have to learn how to keep their office's part of the website updated the same as I did. I firmly believe that if I can learn how to do it, someone from each of the offices can also learn how to do it. And I would like to take this opportunity to say that MyModernWeb is definitely my preference as a web master if we are to go to a County Website. If you want to see professionalism, courtesy, patience in teaching, and a comfortably friendly relationship with your webmaster, then I would highly recommend MyModernWeb.

Respectfully,

Susan Jones

Cherokee County Clerk's Office

MyModernWeb	17222 Karen Lane Neosho, Missouri 64850	tel 479-616-1561 ext 007
		jason@mymodernweb.com

Executive Summary

Objective

Cherokee County requires a website to allow it's citizens to find information related to Cherokee County. This website needs to be simple and easy to use for citizens of Cherokee County.

Solution

We recommend a website with the sections outlined below and in the request for proposal attached to the end of this proposal. Each department will be given access to the website's content management system where they will be able to create new pages and manage content on the website. The website's content management system will be very easy to use and support will be provided by MyModernWeb from 8am to 5pm Monday thru Friday.

- I. Cherokee County Health Dept.
- II. Register of Deeds
- III. Sheriffs Dept.
- IV. 911 Mapping and Addressing
- V. Treasures Office
- VI. County Clerk's Office
- VII. Cherokee County Appraiser
- VIII. Cherokee County Human Resources
- IX. Cherokee County Attorney
- X. Cherokee County Emergency Management
- XI. Commissioners and Road and Bridge

MyModernWeb	17222 Karen Lane Neosho, Missouri 64850	
		tel 479-616-1561 ext 007
		jason@mymodernweb.com

Project Budget

Description	Cost
Complete Website	\$10,000.00
Support & Hosting Services (To recur monthly.)	\$48.00
Total	\$10,048.00

Fee Schedule

The above pricing is effective for 30 days from the date this proposal was sent. 50% of the project fee is due upon contract acceptance with remainder due upon project completion. Monthly and yearly items will be billed one month in advance with net-10 terms or auto-billed with a credit card.

MyModernWeb	17222 Karen Lane Neosho, Missouri 64850	
		tel 479-616-1561 ext 007 jason@mymodernweb.com

Terms and Conditions

- Once project fee is paid in full to MyModernWeb any elements of text, graphics, photos, contents, trademarks, or other artwork furnished to Cherokee County for inclusion in website and blog are owned by Cherokee County.
- MyModernWeb assumes Cherokee County has permission from the rightful owner to use any images or design elements that are provided by Cherokee County for inclusion in the website, and will hold harmless, protect, and defend MyModernWeb from any claim or suit arising from the use of such elements.
- MyModernWeb retains the right to display graphics and other Web content elements as examples of their work in their portfolio and as content features in other projects. MyModernWeb also retains the right to place a text link on the bottom of every page.
- This agreement becomes effective only when signed by agents of Cherokee County and MyModernWeb. Regardless of the place of signing of this agreement, Cherokee County agrees that for purposes of venue, this contract was entered into in Missouri and any dispute will be litigated or arbitrated in Missouri.
- The agreement contained in this contract constitutes the sole agreement between Cherokee County and the MyModernWeb regarding all items included in this agreement.

MyModernWeb	17222 Karen Lane Neosho, Missouri 64850	tel 479-616-1561 ext 007
		jason@mymodernweb.com

Terms and Conditions

To proceed with this project, Cherokee County is required take the following steps:

1. Accept the proposal as is or discuss desired changes. Please note that changes to the scope of the project can be made at any time, but additional charges may apply.
2. Finalize and sign contract.
3. Submit initial payment of 50% of total project fee.

Once these steps have been completed we will begin the project with a kick off meeting to introduce relevant personnel and begin preliminary project activities.



Bart Paden
Midwestern Interactive, LLC
3405 S Hammons Blvd
Joplin, MO 64804
(417) 388-0680

Re: Cherokee County Website

First, I would like to thank you all for the opportunity to participate in this process with you. We have enjoyed working with Betha Elliot over the last couple years and believe this is a great opportunity to extend our relationship with your community.

I would also like to give you another brief introduction to who we are and how we approach projects before you dive into the proposal. We develop custom Websites and Web Based Applications for organizations large and small. We start every project with years of experience and a blank screen. Our clients include both nationally known businesses and organizations as well as many all over this part of the country.

Hopefully you have had opportunity to look through the list of projects I sent over a few weeks ago. If not, here's a good list:

- University Bank Pittsburg - <http://ubpittsburg.com>
- Christ in Youth - <http://ciy.com> (14 unique properties managed from the same content management system. Also includes mobile or responsive design for many of the sites, with more going online all the time.)
- Forest Park Baptist Church - <http://forestpark.tv> (Mobile or Responsive Design)
- The Hershewe Lawfirm - <http://h-law.com> (Responsive)
- The Law Offices of Christopher W. Dumm - <http://protectingwealth.com>
- Stronghold Data - <http://strongholddata.com>
- Carthage Chamber - <http://carthagechamber.com>
- Unearthed Pictures - <http://unearthedpictures.org>
- The Boys & Girls Club of Southwest Missouri - <http://bgcswmo.org>
- Corner Greer Architects - <http://cornergreer.com>
- SS&B Heating and Cooling - <http://ssbhc.com> (Responsive)
- Children's Smile Center - <http://childrensmilecenter.org> (Responsive)

As you will see, each project stands alone in design and functionality. Our focus for each project is not "how do we make our system fit", it's "how we can build something that fits the unique needs of the Client." We aren't selling a system. We are tasked on every project to bring our Client's unique needs to life.

I look forward to presenting for you in a couple weeks. Hopefully we can show you a little more about Midwestern and our process as well as answer any questions you might have about the attached proposal.

Sincerely

Bart Paden

bp@buildmidwestern.com

(417) 388-0680



Midwestern Interactive

This Proposal for design services is presented by, **Midwestern Interactive, LLC**, also known as the “Designer” to, **Cherokee County**, also known as the “Client”, for the performance of the services described below.

Scope of Work

Client has asked us to plan, design and develop a clean, a simple and easy to use website with the following major features and functionality:

Description	Cost
<p>Framework Licensing and System Setup</p> <p>We will be building this project on a web framework which is used by Apple, Disney, Ford, Adobe, Sony and Warner Brothers. It is extremely powerful and flexible. It is not a proprietary system, so the long term prospects for improvements, updates and new opportunities are just as massive.</p> <p>Since we base our development on a framework and not the more typical content management solutions used in this market like Joomla, WordPress, Contros, or other proprietary systems, we have the opportunity to customize both the front end presentation and the backend for updates and maintenance. As a result, our markup or code can be 100% current, completely standards compliant, and therefore extremely SEO friendly.</p> <p>The framework itself allows us to manage certain core needs as well as the following:</p> <ul style="list-style-type: none"> • Allow Client to manage site content including text, documents, photos, and videos • Provide Access Control which would limit each Department’s Access for Maintenance to their own Website • Allow Unique URL’s for each Department • Allow New Pages or Entries to be added or removed as needed • Allow the management of both static and dynamic content (examples below) • Allow Menu Items to be added and removed as needed • Update and maintain SEO meta information • Add users for Maintenance • Social Media Integration • Contact Forms which both capture information and send Departments notification emails <p>This pricing includes framework licensing cost for the 11 websites listed below. This is a one time expense and does not renew annually.</p> <p><i>*We can provide an alternate pricing option which would make each website a stand alone system. This would increase the licensing cost between \$4500 and \$6500 total for all Sites.</i></p>	<p>\$ 2,500.00</p>
<p>Design & Development</p> <p>The primary concerns all the Department Heads expressed was making sure each site was both visually appealing and very easy to use. We share this belief and you will find it woven through every project we have taken on. Also, since we do not use predesigned templates we can allow the content for each site included in the project to tell us how the it should look and function. We don’t have to try to make your unique needs fit into a system that was designed for some other County.</p> <p>Another way we recommend keeping things simple and easy to use would be to make all 11 websites structurally the same. Logos, menus, content areas, buttons and even photos should be in similar locations and have a similar presentation. This makes each site seem “familiar” to the user. It also helps the interface to become intuitive. “This is where I found the contact information on the Health Department’s Site as well.”</p> <p>Adopting this perspective would also mitigate some of the design costs across all 11 sites. It allows us to design one structure and let the content for each department be the unique identifier. We can also do some things with colors and textures to help visitors understand where they are.</p> <p><i>*Our proposal is based on this concept. If a unique overall site structure or design is required by each Department we would need to increase Design & Development pricing by an average of \$1,500-\$3,000 per Unique Site.</i></p>	<p><i>See Below</i></p>

Description	Cost
Cherokee County Health Department	\$ 2,900.00
<ul style="list-style-type: none"> • Content will be both static and dynamic. (For example the Calendar view may have introductory content that doesn't change (static), but the list of Events would change regularly (dynamic).) • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Program • Services • Updates & Notifications • Forms/Downloads • Calendar • Links • Contact 	
Cherokee County Register of Deeds	\$ 2,300.00
<ul style="list-style-type: none"> • Content will be both static and dynamic. (For example the News & Updates view may have introductory content that doesn't change (static), but the list of Updates would change regularly (dynamic).) • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Link or "Framed" Integration with Third Party for Index Book • Filing Fees • FAQs / "How to File a Document" • News & Updates • Contact 	
NOTE	
<p>The example given was Butler County Kansas. They are currently using Civic Plus which is a very comprehensive system with functionality that includes static and dynamic content, meeting minutes, discussion boards, online payments, document downloads, and much more. While it has its limitations, this solution would be for an entire County. Pricing to reproduce a system this expansive could be significant.</p>	
<p>Our price is based only on those items listed by the Register of Deeds and presented on the specific Butler County Register of Deeds link provided as well as common elements necessary for a basic website.</p>	
Cherokee County Sheriff's Department	\$ 3,300.00
<ul style="list-style-type: none"> • Content will be both static and dynamic. (For example the Updates view may have introductory content that doesn't change (static), but the list of events would change regularly (dynamic).) • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Administration • Agency Mission • Communications • Crash Alerts including Mapping • Crime Prevention Tips • Event Calendar • FAQs • Hot Cases • Inmate Bonding Information • Inmate Roster • Investigations • Jail • Patrol • Reserves • Undersheriff • Value Statement • Links to Third Party Sites <ul style="list-style-type: none"> • Allow families to put funds in inmate commissary accounts • Sex Offenders 	
Other Functionality	
<ul style="list-style-type: none"> • Allow Public to Submit Anonymous Crime Tips 	
NOTE	
<p>There are pages listed on the current site which aren't mentioned in the Sheriff's list of needs. We have included all pages from the current site. If some of these views are no longer necessary, we can adjust the pricing down accordingly. We also have unique ways of managing information which could minimize the number of views designed, but allow the inclusion of the information in the Website as a whole.</p>	

Description	Cost
<p>Cherokee County 911 Mapping & Addressing</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the if maps are available for download, there may be introductory content that doesn't change (static), but the list of Maps may change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Contact Information • County Wide Map • Property Ownership Maps • Aerial Photos <p>Other Functionality To Consider</p> <ul style="list-style-type: none"> • Storm Shelter Registration Form <p>NOTE</p> <p>It wasn't clear whether maps would be information only or for download. Either can be provided. Our pricing includes both options.</p>	<p>\$ 2,000.00</p>
<p>Cherokee County Treasurers Office</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the Updates view may have introductory content that doesn't change (static), but the list of Updates would change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Tax Records (Link to or "Framed" Integration of Third Party Application) • Updates & Announcements • Downloads • Links • Contact Information <p>Other Functionality</p> <ul style="list-style-type: none"> • Integration with System to Allow Site Visitors to Subscribe and receive email updates from Treasurers Office 	<p>\$ 2,300.00</p>
<p>County Clerk's Office</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the Minutes & Agendas view may have introductory content that doesn't change (static), but the actual Minutes would change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Accounts Payable Payroll • Voting & Elections • Applications, Licenses, Forms, & Documents • Maps & Precincts • Minutes & Agendas • Responsibilities • Cities Council Meetings Schedules • Contact 	<p>\$ 3,300.00</p>
<p>Cherokee County Appraiser</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the FAQs view may have introductory content that doesn't change (static), but the list of FAQs would change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • Upcoming Events • About <ul style="list-style-type: none"> • Duties • Definitions • Statutes • Property Tax Calendar • FAQs • Link to Parcel Search • Contact 	<p>\$ 2,700.00</p>

Description	Cost
<p>Cherokee County Human Resources</p> <ul style="list-style-type: none"> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home <p>NOTE:</p> <p>This appears to be a single page project with limited content and links to other sites.</p>	\$ 500.00
<p>Cherokee County Attorney's Office</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the Press Releases view may have introductory content that doesn't change (static), but the list of Releases themselves would change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • About • Press Releases • Diversion Policies • Forms • Links • Staff • Contact Us <p>NOTE:</p> <p>Our pricing is based on a replication of the existing Website content with an updated Design.</p>	\$ 2,500.00
<p>Cherokee County Emergency Management</p> <ul style="list-style-type: none"> • Content will be both static and dynamic. <i>(For example the Volunteer Opportunities view may have introductory content that doesn't change (static), but the list of Opportunities themselves would change regularly (dynamic).)</i> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home • About • LEPC Members Minutes/Schedule • Notifications and Updates • Emergency Planning • Volunteer Opportunities • Mitigation • Links • Kid's Corner • Forms/Downloads • Photo Gallery <p>NOTE:</p> <p>Our pricing is based heavily on a replication of the existing Website content with an updated Design. We did add in a section for Notifications & Updates.</p>	\$ 2,700.00
<p>Cherokee County Commissioners and Road and Bridge</p> <ul style="list-style-type: none"> • Unique views created for the following Pages: <ul style="list-style-type: none"> • Home <p>NOTE:</p> <p>This appears to be a single page project with limited content and links to other sites.</p>	\$ 500.00
<p>System Wide Updates & Notifications</p> <p>With our Framework we have the ability to push content between websites in important situations. For example, in the case of County Wide Functions, Events, or even Emergencies, we can provide the ability for individual messages to be posted across all websites or on select sites. <i>(Access to this kind of functionality can be limited to specific users.)</i></p>	\$ 3,500.00

Description	Cost
<p>Mobile or Responsive Design <i>(Optional)</i></p> <p>In this day and age the need to provide Websites which are easily navigable on mobile devices. Designing and developing websites which can be viewed on an infinite number of screens can be a very complex undertaking. This is amplified by 11 sites in this situation. We would basically be designing 3 unique layouts for each unique page of the Site.</p> <p>Responsive Design affects the overall design of a project. If the decision is made not to go with it now, pricing can be significantly greater at a later date. A full redesign might be required.</p> <p><i>*Pricing is based on having a unifying structure for all Sites in the County. If unique layouts are required, pricing would need to be adjusted based on the needs of each unique layout.</i></p>	<p>\$ 18,500.00</p>
<p>Content & Integration</p> <p>With every site comes text, photos, videos, downloadable documents, etc. We want to make sure it looks good and is styled to match the theme of the project. To limit cost we will only load in the content required to complete the system development and design. We will train Departments how to complete the content load.</p> <p><i>*We can load all content if requested. Pricing would range somewhere between \$7,000 and \$8,000.</i></p>	<p>\$ 4,500.00</p>
<p>Site Testing</p> <p>Since we develop from the ground up for every project we find it is very important to make sure we test all functionality before making it public. This requires testing on multiple devices, operating systems, browsers, etc. We typically allocate 25-30 hours for a project of this size as well as any adjustments or changes that result.</p>	<p>\$ 2,200.00</p>
<p>Onsite Training</p> <p>We include a up to a full day (8 hours) of onsite training with projects of this size. We also include unlimited phone support. When you call you won't be speaking with a Customer Service Representative, but with those who are actively involved in design and development.</p>	<p>FREE</p>
<p>Total Development Costs</p>	<p>\$ 56,200.00</p>

Terms

The terms of the Proposal shall be effective for **30 days** after presentation to Client. In the event this Agreement is not executed by Client within the time identified, the Proposal, together with any related terms and conditions and deliverables, may be subject to amendment, change or substitution.

**Prices may be affected as we move from the proposal process into mapping out the specific needs of the Client. Designer reserves the right to make adjustment subject to the approval of the Client.*

Fees & Charges

Fees

In consideration of the Services to be performed by Designer, Client shall pay to Designer fees in the amounts and according to the payment schedule set forth in this Proposal.

Hourly Rate

Our hourly rate will be set at \$100 per hour for any work performed outside of this Proposal unless defined in a Maintenance or Hosting Agreement below.

Expenses

Client shall pay Designer's expenses incurred in connection with this Agreement as follows: (a) incidental and out-of-pocket expenses including but not limited to costs for telephone calls, postage, shipping, overnight courier, service bureaus, typesetting, blueprints, models, presentation materials, photocopies, computer expenses, parking fees and tolls, and taxis at cost, and, if applicable, a mileage reimbursement at \$.55 per mile; and (b) travel expenses including transportation, meals, and lodging, incurred by Designer with Client's prior approval.

Additional Costs & Ongoing Expenses

The Project pricing includes Designer's fee only. Any and all outside costs including, but not limited to, equipment rental, photographer's costs and fees, photography and/or artwork licenses, prototype production costs, talent fees, music licenses, and online access or hosting fees, if required and approved by the Client will be billed to Client unless specifically otherwise provided for in the Proposal.

Additional costs may include, but may not be limited to, the following:

Website or Project Hosting - \$600 p/month

While we don't require projects to be hosted on our server, we prefer they are. It allows us to be able to guaranty a level of experience for our Clients as well as their users.

Due to multiple web addresses (URLs), a significant amount of content, and "mission critical" nature of this system we are providing a higher level of hosting. Our hosting of your project will be on it's own server we maintain at a nationally rated data center. It's not shared hosting, so our ability to control your experience is top flight. Also, since we don't host 100's of Sites, our concern with bandwidth and storage is a little softer. This initial price would give you:

- 2 GB of transfer (bandwidth)
- 40 Gigabytes of storage
- Daily & Weekly Backups
- Unlimited Phone Assistance
- Up to 2 hours of Maintenance or Support as needed (usually billed at \$100 an hour)

Proposed Payment & Deliverables Schedule

We do our absolute best to stick to a schedule. It helps us get projects out the door efficiently and that usually makes everyone happy. However, developing for the Web is a dynamic process and things come up during the development process which affect the amount of time it takes to get stuff done.

We have found this is usually a two way street. For example, we can't begin the Design phase until the Gather phase has been completed. In some situations unique functionality takes a little more time to figure out than we anticipate. Either of these can cause a deadline to slip. If we anticipate this happening we will communicate with you and make sure everyone is aware of what is going on. If any deadline is missed, we'll let you know and will communicate any adjustments to the schedule as a result.

Payment Date	Phase Name	Amount
July 1, 2013	<i>Discovery*</i>	FREE
July 12, 2013	<i>Gather</i>	\$11,240.00
August 12, 2013	<i>Design</i>	\$16,860.00
August 30, 2013	<i>Development</i>	\$16,860.00
September 13, 2013	<i>Rollout</i>	\$11,240.00
Total of Payments		\$56,200.00
<i>Does not include Optional Items or Unique Structure for each Department Website as noted.</i>		

**Non-Refundable*

Approval

Signed by and on behalf of Midwestern Interactive, LLC

Date

Signed by and on behalf of Client

Date

**Everyone should sign above and keep a copy for their own records.*

Rodney Edmondson

From: bellioth@cherokeecountyks.org
Sent: Monday, June 03, 2013 10:22 AM
To: Jason Allison; Nancy Herrenbruck; Wayne Elliott; Juanita Hodgson; Leonard Vanetta; Ralph Houser; Deana Randall; David Groves; Rodney Edmondson; Barbara Bilke; Nathan Coleman
Subject: [FWD: Cherokee County Government Website Proposal]
Attachments: CCCGKS301 - County Website.pdf; Website Portfolio.pdf

FYI

Betha Elliott/Administrator
Cherokee County Health Dept.
110 E. Walnut - P.O. Box 107
Columbus, Ks 66725
620-429-3087 Fax: 620-429-3623

"There shall no evil befall thee, neither shall any plague come nigh thy dwelling. Psalms 91:10

Important: This email and any attachments may contain confidential information subject to protection under the Federal Standards for Privacy of Individually Identifiable Health Information (45 C.F.R. Parts 160 and 164). If you or your organization is a "Covered Entity" under the above mentioned regulations, you are obligated to treat such information in a manner consistent with the regulations. If it appears that this email was sent to >> you in error, (1) you are prohibited from utilizing or disseminating this email or any attachments; (2) please immediately delete it from your computer and any servers or other locations where it might be stored and email ((sender's email address) advising that you have done so. We appreciate your cooperation.

----- Original Message -----

Subject: Cherokee County Government Website Proposal
From: Richard Turner <rturner@bjmweb.com>
Date: Thu, May 30, 2013 8:52 am
To: "bellioth@cherokeecountyks.org" <bellioth@cherokeecountyks.org>

Ms. Elliott:

Brooks Jeffrey's proposal for the Cherokee County Government website is attached along with a document containing some of our website examples.

Our proposed website solution provides a Client Content Management System (CMS) which will allow each government office to log-in and update their pages of the website as often as needed, 24/7.

Each office may customize the content of their "section" as they wish within the overall design of the website. Unlimited pages may be added to accommodate the content.

BJM will frame-in or link to any current third-party content providers (tax records, etc.), and the client may upload or link to as many graphics, maps, forms, etc. as needed.

There are many exciting features included in the proposal such as News & Announcements via text and email, e-blasts, social media integration (Facebook or Twitter) and options for mobile site, online polls and more!

Please understand that Brooks Jeffrey's CMS system is very easy to use (similar to creating a word document).

And we provide training and unlimited, 24/7 toll-free support for every website we produce.

I am particularly pleased with the "ASK ME NOW" lady at the lower left hand corner of the site www.HarrisonArkansas.org. Click on the icon and you will see what I mean. She is great!

After you and your peers review the enclosed material, I would like any one of you to phone me with any questions you may have. I can be reached at the number below or my cell phone (870)404-2151.

Please reply upon receipt so I will know that the transmission was successfully completed.

Best regards,



Richard Turner

www.MostWantedWebsites.com

by Brooks-Jeffrey Marketing, Inc.

19 Medical Plaza

Mountain Home, AR 72653

870.425.8064 Phone

800.506.8064 Toll Free

870.424.4996 Fax

www.BrooksJeffrey.com

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County Government Website Proposal
prepared for
Cherokee County Kansas

May 30, 2013



Confidential and Proprietary
WORK AUTHORIZATION & CONTRACT AGREEMENT

DATE: 5/30/2013
CLIENT: Cherokee County Kansas

JOB #: CCCGKS301
PROJECT: Website Solution

County Government Website Solution

Website Goals & Objectives

- Create a professional website presence for the Cherokee County Kansas Government website;
- Provide intuitive site navigation to benefit the website visitor;
- Develop a 24/7 communications tool for the County;
- Showcase the facilities, services and staff of your County Government;
- Provide a centralized information resource for all County Government offices;
- Provide use of Easy-Update Content Management Systems (CMS) which allow County officials to update portions of the website 24/7 without knowledge of HTML or programming code.

Brooks Jeffrey Website Services

Brooks-Jeffrey services include development, production and support of the website as outlined.

Client is to provide all materials (copy and photos in digital format) for website production. BJM will copyedit home page content from client-supplied materials to enhance organic search engine optimization. Client is responsible for data population of the new website using CMS website solution.

Upon selection of Brooks-Jeffrey for website development, a comprehensive scope of work document and a website home page design proof will be provided for client review and approval.

Brooks Jeffrey's Content Management System (CMS):

The website administrator(s) may add or edit content and pages of the website via Brooks Jeffrey's proprietary, easy-update Content Management System (CMS). CMS features include:

- **Advanced Editor Capabilities** – allows you to customize the page content
 - photos/graphics with captions
 - links to PDFs
 - links to web addresses
 - text (size, color, placement)
 - links to e-mail addresses
 - links to / embedded YouTube files
- **Unlimited CMS pages** – allows you to add or delete sub-category pages & update content on the pages as needed
- **Meta tag Feature** - allows customization of keyword descriptions for each Unlimited CMS page

Instructions for accessing and updating the CMS portions of the website are included as well as initial training session via teleconference. An unlimited number of website administrators may be assigned access from your static IP address. One VPN access per County Department is included (Master VPN + 12 additional). Brooks Jeffrey will provide the website functionality for an administrative interface with multi-level password assignment. The website administrator will retain "super-user" administrative access to assign additional passwords as well as access to portions of the website for maintenance and update. Your master website administrator may assign login-passwords for county department content managers.

Unlimited, toll-free technical support (and additional training as needed) for your website administrator(s) is included.

CCCGKS301 – Website Solution

Client Initials: _____

Date: _____

Page 2 of 9

Brooks Jeffrey

Confidential & Proprietary

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Website Outline

▪ Home Page

- Home page design featuring up to 4 rotating photos in header (area photos provided by client)
- Consistent header, sidebar and footer throughout site to enhance aesthetics and improve navigation
- Basic introductory copy edited by Brooks Jeffrey to improve search engine optimization
- Links to up to four associations/affiliated websites – provided by client
- Latest News Display – *posts links to most recent news from Press Release CMS feature*
- Sign Up for County News & Announcement Notifications
- Weather Display
- Calendar Display – *posts links to upcoming events from Calendar CMS feature*
- County Map Art
- Icon link to Facebook or Twitter social media – *integrates with CMS features*
- Site Search
- Button links to additional pages/features of the website

BJM's Unlimited CMS Feature allows for an unlimited number of category pages and sub-category pages to be added to the website. As category and sub-category pages are added or removed, the navigation menu will automatically update to reflect the change (post in alpha order). Content on the CMS pages may be updated as needed including images / graphics / maps / forms (PDFs).

Third-party content (parcel search, tax records, etc.) may be framed-in on the CMS pages. Please provide complete details / links for production.

See examples of similar website navigation: BaxterRegional.org and HarrisonArkansas.org

Website Unlimited CMS Category Pages:

- **911 Mapping & Addressing** – *unlimited sub-pages may be added from this category page*
- **Appraiser** – *unlimited sub-pages may be added from this category page*
- **Attorney*** – *unlimited sub-pages may be added from this category page*
- **Clerk's Office*** – *unlimited sub-pages may be added from this category page*
- **Commissioners** – *unlimited sub-pages may be added from this category page*
- **Emergency Management*** – *unlimited sub-pages may be added from this category page*
- **Health Department** – *unlimited sub-pages may be added from this category page*
- **Human Resources** – *unlimited sub-pages may be added from this category page*
- **Register of Deeds** – *unlimited sub-pages may be added from this category page*
- **Resources & Links** – *unlimited sub-pages may be added from this category page*
- **Road & Bridge** – *unlimited sub-pages may be added from this category page*
- **Sheriff's Office*** - *links to current website*
- **Treasurer's Office** – *unlimited sub-pages may be added from this category page*

* Note: The Sheriff's Office button will link to current website or see option for integration into County's new website format. Currently, the County Clerk's office (www.CherokeeCountyKS.com), County Attorney's Office (www.CherokeeCoKSattorney.org), and Emergency Management (www.CherokeeCountyKSEM.org) also have separate websites. These domains may be redirected to each department's page on the new website – or the departments may keep these separate websites and Brooks-Jeffrey will link to them on the new Cherokee County Government website.



Calendar of Events – CMS Feature

BJM will provide use of an Interactive Calendar display which allows site visitors to click dates to reveal detailed entries. You may add, edit and delete content as needed. Content can be sorted by title, date or by category. Calendar entries will automatically be dropped from display after they expire, however the entry will remain in the admin section until deleted. The module also includes the ability to assign recurring events using the clone event tool. Calendar entry fields include:

- Event Title
- Month / Day / Year
- Listing Description
- Link to e-mail for more info
- Event Start Date / Time
- Contact Name & Phone Number
- Photos / Files
- Event Category (i.e., Assessor, Clerk, OEM, County Event)
- Link to PDF (i.e. event info or guidelines)
- Link to "E-mail to a Friend"
- Event End Date / Time
- Link to web address

The calendar functionality includes the ability to color-code specific categories of entries (i.e., community events, government holidays, filing deadlines, etc.). A "Key" will display at the top of the calendar page for reference. **See example: www.ARVFA.com**

Latest News / Press Releases – CMS Feature – Master Admin Only

The administrative portion of the website will allow the County's master website administrator to post news items / press releases including text/photos/PDFs to the site. The content will be assigned to specific category(ies) on the website based on the CMS categories selected (Clerk, Assessor, Road & Bridge, etc.) Multiple categories may be assigned for each press release/announcement.

Press releases may be searched by category or by date – date of release is mandatory. Press release titles and date of release will be listed on the page. The visitor can then click the specific release to view the release. Press releases will also post on the individual pages (based on the category selected in the administrative section of the site).

Note: Departments may submit news / press releases via email to the master administrator who will post on the website and publish to notification subscribers (via text and/or email):

See example: www.BaxterCountySheriff.com

E-blast (e-news) Module – CMS Feature – Master Admin Only

BJM will provide use of a CMS feature which will allow the County to create and publish e-blasts to subscribers. The e-blasts may include text, photos, etc. (same functionality as a CMS page).

BJM will create a general header graphic for the e-blast to match the website design. The County may send e-blasts to subscribers as often as needed. A link to view published e-blasts will be featured on the site.

See example: www.harrisonarkansas.org/enews.php



News & Announcement Notifications – CMS Feature – Master Admin Only

This feature allows notifications to be provided via email or SMS text message for updates/messages posted on the website including news items / press releases, e-blasts, and calendar updates.

Notifications will be sent to the subscriber database with opt-in/opt-out, recipient-selected, topic-specific categories, providing timely information to the public. A subscriber manager is included for adding, editing and removing subscribers from your list(s). You may add/edit/delete addresses in the subscriber list as needed and assign “groups” for targeted publications.

Upon completion of the website update, you may choose to “publish” the information to the subscribers in your database.

A link will be featured on the homepage for the public to sign up for News & Announcement notifications. BJM suggests that you contact local ISPs and request to be featured on a white list.

See example: www.BaxterCountySheriff.com

Contact Us

Page features contact form with captcha validation code to deter spam, photo of County Courthouse or administrative headquarters, Google location map with “Get Directions” link, and contact information (phone and mailing info) for each County Department.

The contact form submits to the master website administrator who will forward the responses to the appropriate County department.

See example: www.BaxterRegional.org/contact.php

Copyrights, Credits & Privacy Notice

Social Media Setup & CMS Integration – Facebook or Twitter

BJM will create online social media pages for Cherokee County (Facebook or Twitter - if needed) as well as provide functionality allowing the website subscription CMS to publish content updates from your website (news & announcements, and calendar) to your social media page(s) using BJM’s Sync app. BJM will add a link on your home page to your social media page. Client to provide information for account setup: Facebook Twitter



19 Medical Plaza | Mountain Home, Arkansas 72653 | 800.506.8064 | fax: 870.424.4996 | BrooksJeffrey.com

Website Domain (included in website package)

5 –Year Registration for three extensions (.com, .net, and .org) of selected domain is included.

Available website domain options:

- CherokeeCountyKansas.com/.net/.org
- CherokeeCoKansas.com/.net/.org
- CherokeeCoKSgov.com/.net/.org
- Other: _____

Brooks Jeffrey recommends the purchase of .com, .net and .org extensions of your selected domain to protect your website investment.

Website Design, Development & Domain Registrations.....\$9,495

Website Hosting (billed separately)

Advanced CMS Website Hosting Plan:

- Up to 1.5GB server space
- Up to 15GB data transfer
- Up to 100 basic e-mail accounts associated with domain
- Monthly website backup
- Access to Website Usage Statistics Report (password/log in provided by BJM)
- Set up of site and setup of e-mail accounts
- Unlimited Phone Support and User License Agreement for BJM’s CMS Subscription

Advanced CMS Website Hosting Plan.....\$1,200 per year / billed \$100 per month

To maintain a healthy, viable network for all customers, all systems accessing Brooks Jeffrey’s email and website servers must be properly protected with updated, licensed anti-virus software and OS security updates. Should you require assistance, these services and products are available remotely from Brooks-Jeffrey upon request and for an additional fee per system. Please call us at 800-506-8064.

Training for BJM’s CMS website management is included (over the phone). An unlimited number of website administrators may be assigned access from your static IP address. VPN access for 12 website administrators + one master administrator is included. Static IP is suggested. Client to provide list of contacts requiring VPN access.

Unlimited, toll-free technical support for your website administrator(s) is included.



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Acceptable Use Policy and Web Hosting Agreement - required with all BJM Web hosting plans.

This service may be used only for lawful purposes. Transmission, distribution or storage of any material in violation of any foreign, municipal, state, county or federal statute or regulation is prohibited. This includes, but is not limited to: copyrighted material, material that is defamatory, threatening, obscene or violates U.S. export control laws, or material protected by trade secret, trademark or other intellectual property right used without proper authorization. No pornographic websites will be accepted. Brooks-Jeffrey Marketing, Inc. may, at its sole discretion, immediately discontinue such service to Customer, without any liability other than for the refund of unearned prepaid service fees. Customer shall ensure that its use of Brooks-Jeffrey Marketing, Inc.'s network services shall not disrupt Brooks-Jeffrey Marketing, Inc., its associated networks or equipment forming part of the systems. Customer shall not engage in mass distribution of unsolicited emails. Use of Brooks-Jeffrey Marketing, Inc.'s server or connection in a manner that is abusive, disruptive, damaging, unlawful, offensive, or intrusive as determined by Brooks-Jeffrey Marketing, Inc. shall be considered a breach of this Policy and may result in cancellation of service and/or legal action.

Licensing Agreement for CMS Website Subscription – required with all BJM CMS websites

BJM's Content Management System is the work of and is solely owned by Brooks-Jeffrey Marketing Inc. Limited use of the Content Management System is granted with this contract. The proprietary programming may not be modified, copied, distributed, transmitted, displayed, reproduced, published, licensed, created derivative works from, transferred, or sold. Any reproduction or redistribution of BJM's proprietary Website Programming is expressly prohibited and may result in severe civil and criminal penalties. Violators will be prosecuted to the maximum extent possible.

I understand and accept BJM's Use Policy and Licensing Agreement for CMS Website Subscription

Client Representative: _____ Date: _____

Website Options

Integrate Current Cherokee County Sheriff's Office Website into New County Website

BJM will integrate the current Sheriff's Office website (www.CherokeeCountyKSsheriff.com) into the new Cherokee County website design.

Content from the Sheriff's current site will be reprogrammed / redesigned to function within the new County website CMS framework.

Alert notifications for the Sheriff's Office will be integrated into the County's News & Announcement Notification Feature.

Subscribers may choose to subscribe to County News & Announcements, Calendar of Event Updates, or Sheriff's Office Updates (Jail Updates, Message from the Sheriff, Most Wanted and/or Sheriff's Office Press Releases).

Integrate Current Sheriff's Website into New County Government Site.....\$1,995

CCCGKS301 – Website Solution

Client Initials: _____

Date: _____

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Brooks Jeffrey

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☐ Poll Module -“DIY” Easy Update Content Management System

BJM will provide use of a Poll Module on your Government website which will allow your site administrator to add polls to the home page of the site. Poll questions may be added / replaced as often as you wish.

The client will log into a password-protected administrative interface which will allow your website administrator to establish the poll question and answer choices. Client may post one poll question with an unlimited number of answer choices at one time. (Note: BJM recommends poll questions be succinct and brief answer choices be limited to less than ten.)

Once site visitors submit their answer choice, they will be directed to the results page.

Poll results will display in real-time, updated with each new online vote. Users will be limited to one vote per poll. Poll results will display in a color-coded pie chart format with numerical and percentage data.

Note: Chart colors and display format are automatically assigned by the program. Client has the option to allow public display of the results or keep private - admin viewing only.

Package includes modification of the website design to accommodate the poll display area.

BJM will assign the client a password for access to the Poll Module administrative interface for maintenance and update as well as to view poll archives and data. Instructions and training for the Poll Module will be provided. Unlimited, toll-free support for the Poll Module is included. See example: www.BaxterCountySheriff.com

Poll Module CMS Feature.....\$1,595

☐ Export Subscriber Feature

BJM will provide the functionality to export email address information from your website’s subscriber manager to allow custom list development. The feature provides an easy way to copy and paste address info from your current website subscriber list(s) – ideal for storing a backup of your email subscribers and/or exporting the info to another program.

Export Subscriber Feature.....\$97.50

☐ Mobile Site

The mobile site is designed specifically for smart phone and mobile device users. The mobile website solution provides easy access to the most popular content for site visitors. The mobile site is an abbreviated version of the full website. The mobile site is compatible with most phones and mobile devices including most Blackberry, iPhone, Windows phone, Android phone, iPad, and other types of tablets.....\$1,995



Thank you! We appreciate your business.

Investment: Website Design, Development and Domain Package - \$9,495 Billed 50% with order and balance with test site – Website hosting billed \$1,200 per year / \$100 per month beginning with work authorization approval. Website options billed separately.

Estimated Website Subscription Renewal: Includes Website Hosting and limited use of BJM's proprietary CMS Subscription, up to 100 basic email accounts, Monthly site backup, User Licensing Agreement/Software Update/Unlimited, Toll-Free Support: \$1,200 per year.

- Client revisions and additional services will be billed separately.
- This agreement is made and entered into by and between Brooks-Jeffrey Marketing, Inc. (BJM) and the client, their legal representatives, assigns, heirs, successors, employees, and agents.
- The information provided in this Work Authorization & Contract Agreement is confidential and cannot be distributed or reproduced without written permission from Brooks-Jeffrey Marketing, Inc.
- Reuse of BJM initial proprietary designs/concepts prohibited without payment to Brooks-Jeffrey Marketing, Inc. development. BJM can coordinate trademark research for an additional fee - quote provided upon request.
- Overage fees billed if hosting package limits are exceeded. Additional data transfer/disk space: \$10 per GB per month, Additional POP3 email accounts: \$2 per address per month
- The client assumes all responsibility for content of listings, email, and updates. BJM recommends that client proof read, printout and backup all database updates to the web site.
- BJM is not responsible for damage caused by error, malfunction, or by those intending to do harm to website, and/or server failure, and/or email or text alerts, and/or lost data and/or loss of business.
- BJM is not responsible for third-party programming or API modifications which may affect the functionality of the client's website. In the event that issues arise due to third-party programming or software modifications, BJM services to alter/correct the website programming will be billed separately.
- If your site is e-commerce, BJM does not assume any responsibility for your electronic commerce transactions. Transaction fees, discount rates, gateway fees and all merchant account credit card provider charges are responsibility of the client. For example, current PayPal Transaction fee average 30¢ per transaction and approximately 3% discount rate (subject to change). Advice and guidance on tax issues and import/export issues are beyond the scope of the services we provide and are not BJM's responsibility. We strongly suggest you consult your attorney and accountant regarding these issues.
- Limited use of BJM's proprietary subscription-based website solution is granted with this contract and may not be modified reused or reproduced.
- Password changes for administrative access to client content management systems billed \$190 per change.
- Includes an unlimited number of website administrators from one static IP address. Includes VPN access for two website administrators – additional user VPN access is available for \$100 per year. To maintain a healthy, viable network for all customers, all systems accessing Brooks Jeffrey's email and website servers must be properly protected with updated, licensed anti-virus software and OS security updates. Should you require assistance, these services and products are available remotely from Brooks-Jeffrey upon request and for an additional fee per system. Please call us at 800-506-8064.
- Tax not included (tax id # _____).
- Postage/shipping not included.
- Photo/art supplies not included - photography billed separately.
- No other special offers or discounts apply.
- Prices quoted will be honored for 30 days.

BJM Rep accepting order: Richard Turner

Client rep authorizing work: _____ Date of Contract: _____

Within one week of contract acceptance, your production will be scheduled. Your BJM Account Representative will contact you with production information.

CCCGKS301 – Website Solution

Client Initials: _____

Date: _____

Page 9 of 9

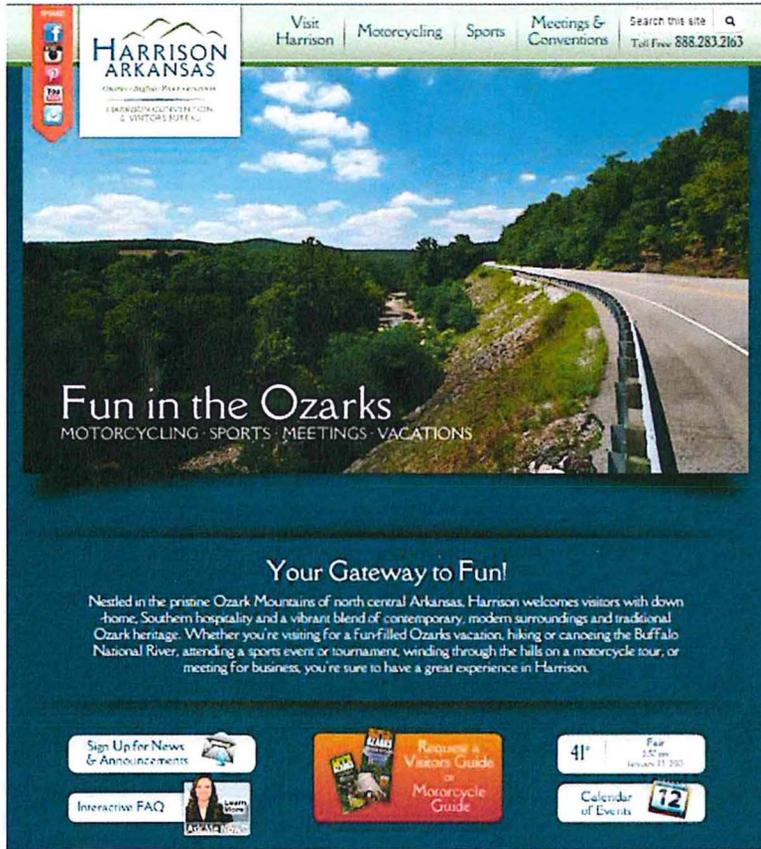
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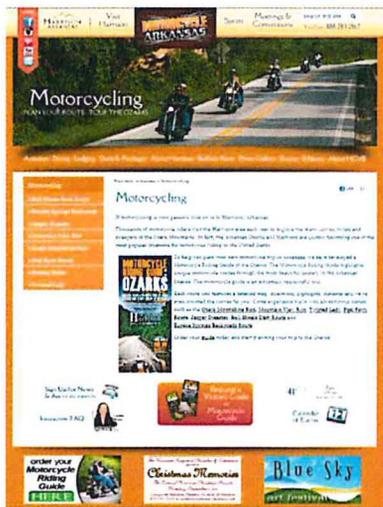
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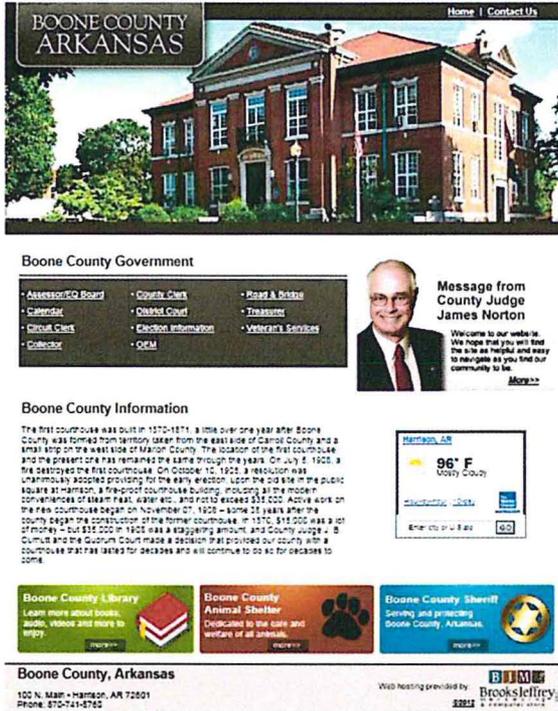
Brooks-Jeffrey Marketing, Inc. has built and maintains hundreds of websites; following are screen shots of some examples of our work. Additional client references are available upon request.

Website Portfolio



Harrison Convention & Visitors Bureau
www.HarrisonArkansas.org





BOONE COUNTY ARKANSAS Home | Contact Us

Boone County Government

- Assessor/Clerk
- Calendar
- Circuit Clerk
- Collector
- Courty Clerk
- Deeded Court
- Election Information
- QAM
- Road & Bridge
- Treasurer
- Veteran's Services

Message from County Judge James Norton

Welcome to our website. We hope that you will find the site as helpful and easy to navigate as you find our community to be.

Boone County Information

The first courthouse was built in 1870-1871. A little over one year later Boone County was formed from territory taken from the east side of Carroll County and a small strip on the west side of Marion County. The location of the first courthouse and the present one has remained the same through the years. On July 5, 1900, a fire destroyed the first courthouse. On October 10, 1902, a resolution was unaniamously adopted providing for the new location of the courthouse in the public square at Harrison. A five-story courthouse building, including all the modern conveniences of steam heat, water, etc., and costing \$35,000, was under construction when the new courthouse began on November 07, 1902 - some 35 years after the county began the construction of the former courthouse. In 1970, \$15,000 was a lot of money - but \$15,000 in 1902 was a staggering amount and County Judge J. B. Cummins and the Quorum Court made a decision that provided our county with a courthouse that has lasted for decades and will continue to do so for decades to come.

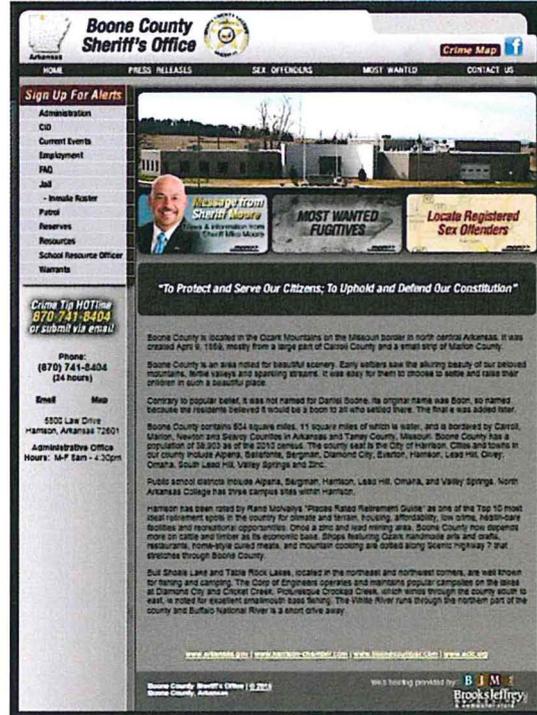
Boone County Library
Learn more about books, audio, video and more to enjoy.

Boone County Animal Shelter
Dedicated to the care and welfare of all animals.

Boone County Sheriff
Serving and protecting Boone County, Arkansas.

Boone County, Arkansas
100 N. Main - Harrison, AR 72601
Phone: 870-741-2525

Web hosting provided by **BrooksJeffrey**



Boone County Sheriff's Office

HOME | PRESS RELEASES | SEX OFFENDERS | MOST WANTED | CONTACT US

Sign Up For Alerts

- Administration
- CD
- Current Events
- Employment
- FAQ
- Job
- Mobile Router
- Patrol
- Reserves
- Resources
- School Resource Officer
- Warrants

Crime Tip HOTline
870-741-8404
or submit via email

Phone: (870) 741-8404 (24 hours)

5302 Law Drive
Harrison, Arkansas 72601
Administrative Office
Hours: M-F 8am - 4:30pm

"To Protect and Serve Our Citizens: To Uphold and Defend Our Constitution"

Boone County is located in the Ozark Mountains on the Missouri border in north central Arkansas. It was created April 4, 1836, mostly from a large part of Carroll County and a small strip of Marion County.

Boone County is an area noted for beautiful scenery. Early settlers saw the aluring beauty of our beloved mountains, their valleys and sparkling streams. It was easy for them to move to settle and raise their children in such a beautiful place.

Contrary to popular belief, it was not named for Daniel Boone, its original name was Boon, so named because the residents believed it would be a boon to all who settled there. The name was added later.

Boone County contains 604 square miles, 11 square miles of which is water, and is bordered by Carroll, Marion, Newton and Shelby Counties in Arkansas and Taney County, Missouri. Boone County has a population of 38,303 as of the 2010 census. The county seat is the City of Harrison. Cities and towns in our county include Alpena, Bealton, Bergman, Diamond City, Eudora, Harrison, Lead Hill, Conway, Omaha, South Lead Hill, Valley Springs and Zinc.

Public school districts include Alpena, Bergman, Harrison, Lead Hill, Omaha, and Valley Springs. North Arkansas College has three campus sites within Harrison.

Harrison has been rated by Rand McNally's "Places Rated Retirement Guide" as one of the Top 10 most desirable retirement spots in the country for climate and terrain, housing, affordability, low crime, recreational facilities and recreational opportunities. Once a nice and laid mining area, Boone County now dispenses more on cattle and other livestock products. Shops featuring Ozark handmade arts and crafts, restaurants, home-style cured meats, and mountain cooking are dotted along scenic highway 7 that stretches through Boone County.

Butt Shoals Lake and Table Rock Lake, located in the northeast and northwest corners, are well known for fishing and camping. The City of Eudora operates and maintains popular campsites on the banks of Diamond City and Crystal Creek. Potholesque Crosscut Creek, which winds through the county south to east, is noted for excellent trout fishing. The White River runs through the northern part of the county and Buffalo National River is a short drive away.

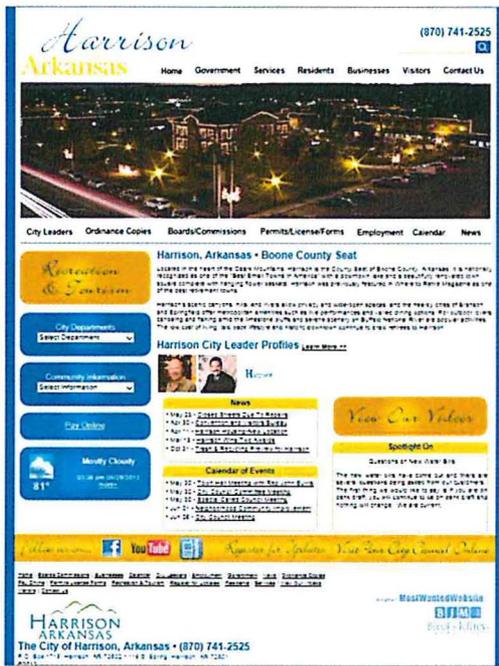
www.boonesheriff.com | www.boonecounty-sheriff.com | www.boonecounty.gov | www.ark.gov

Boone County Sheriff's Office | © 2014

Web hosting provided by **B J M BrooksJeffrey**

www.BooneCountyAR.com

www.BooneSheriff.com



Harrison Arkansas (870) 741-2525

Home | Government | Services | Residents | Businesses | Visitors | Contact Us

City Leaders | Ordinance Copies | Boards/Commissions | Permits/Licenses/Forms | Employment | Calendar | News

Harrison, Arkansas - Boone County Seat

Located in the heart of the Ozark Mountains - Harrison is the County Seat of Boone County, Arkansas. It is a beautiful, historic town with a rich heritage. Harrison is a beautiful town with a rich heritage. Harrison is a beautiful town with a rich heritage.

Harrison City Leader Profiles

Calendar of Events

Free Car Value

Spotlight On

City of Harrison
The City of Harrison, Arkansas • (870) 741-2525

www.CityofHarrison.com



Cotter Tourism Foundation
Promoting Cotter, Arkansas - Trout Capital USA

White River | Fishing | Lodging | Outdoors | Things To Do | Branson

Follow Us On: BLOG

White River Fishing...Cotter, Arkansas

Cotter, in northern Arkansas, is the Trout Capital of the USA. White River trout fishing, fishing guides, fly fishing, and gear are available year-round.

America's best trout fishing in terms of the number and size of trout is produced in the upper White River. Rainbow, brown, cutthroat, and brook trout are abundant.

The Ozark Mountains have the cool-running trout tail water you're looking for - and a lot more things to do for fun any time of the year: hiking, antique shopping, festivals, and camping, kayaking, mountain biking, gear racks for motorcycle tours.

Get back to nature for a visit and savor the early morning mist on the river. Enjoy the mid- to late-season combs and a new way of life. We're only a day's drive from Chicago, Dallas, Wichita, Nashville, St. Louis, Memphis and Kansas City.

Free Brochure | **View Videos Online** | **Don't Generation Times**

Sign up for E-Alerts: Enter Email Address

Cotter Tourism Foundation
Cotter, Arkansas - Trout Capital USA
374 Sunset Drive • Cotter, Arkansas 72625
Phone: 200-306-0064

Home | Branson | Business Opportunities | Calendar | Fishing | Heritage Maps | Weather & Transportation | Ven To Our Site | Lodging | Members | Join Us | Member Login | Outdoors | Ozark Area Support | Related Links | Things To Do | White River | Contact Us

www.TroutCapitalUSA.net

David's Trail
Discovering An Active Lifestyle

FRIENDS OF DT
SUPPORT DAVID'S TRAIL

Home | David's Trail: Our Mission | Be Active: Calendar | David Floyd

Be Active

Be Active: Tools | Be Outside: Environmental Conditions | David's Trail Map | Be Active: Registration
Be Active: Forum | David's Trail Blog | Be Active: Tips From Your Hospital | Links | Giving History

Lake Norfork, Arkansas

David's Trail will honor and remember the contributions David Floyd made to his community. It will be a 50+ mile network of multiple-purpose trails located on 100% public lands surrounding Lake Norfork and designed to encourage an active lifestyle for all ages and abilities.

Contributions to the **Energy of David's Trail Fund** will support the design, layout and building of the **David's Trail System**. The shoreline trails, located near Mountain Home in north central Arkansas will have handicap-accessible paved loops, gravelled woodchip sections and bikeways trails with natural surfaces.

David's Trail uses will include, but are not limited to outdoor activity & exercise (hiking, mountain biking, horse riding, canoeing, etc.), business, health & wellness (yoga, meditation, Tai Chi, etc.), education (workshops, seminars, etc.), social activities and education events & group workouts.

This is a Challenge Partnership Agreement between the **U.S. Army Corps of Engineers** and **Friends of David's Trail Fund to Encourage an Active Lifestyle, Inc.** a 501(c)(3) non-profit organization. The Corps will provide training, advice and guidance to design, layout and maintain a network of multiple-use trails. Friends of David's Trail will provide fundraising to build and maintain David's Trail. We both will promote usage of David's Trail for outdoor recreation, outdoor exercise and outdoor activities to encourage an active lifestyle.

Directions to David's Trail - Panther Bay Trail Head
Located 9 miles east of Mountain Home on U.S. Highway 62, then 1 mile north on State Highway 101. Turn right at Panther Bay sign, then take the trail left.

Be Active! Be Outside! Be on David's Trail!

Run | Bike | Swim | Walk | Hike
Kayaking | Fishing | Diving | Golfing | Tennis

Community Challenge

Outdoor Photography | Resources | Meet a Volunteer | Meet a Volunteer

David's Trail GEAR
Fun, lightweight, ultra-compact gear for hiking and more!

eNewsletter
Subscribe Today!

David's Trail - Lake Norfork, Arkansas
Home | David's Trail: Our Mission | David Floyd | Energy of DT

Support David's Trail | Calendar | David's Trail Gear | Be Active: Tools | Active Shops
Be Outside: Environmental Conditions | David's Trail Map | Be Active: Registration
Be Active: Forum | David's Trail Blog | Be Active: Tips From Your Hospital | Links | Giving History | David's Trail Gear | News | Press Releases | Site Map | Contact Us

Brooks-Jeffrey marketing .com

www.DavidsTrail.org

Home | Inmate Roster | Most Wanted | Press Releases | Sex Offenders | Warrants | Contact Us

BAXTER COUNTY SHERIFF
OFFICE • MOUNTAIN HOME, ARKANSAS
870-425-7000

SIGN UP FOR ALERTS

MOST WANTED FUGITIVES
MESSAGE FROM SHERIFF MONTGOMERY
LOCATE REGISTERED SEX OFFENDERS

OUR CORE VALUES...
We value life and dignity. Therefore we treat all persons with courtesy and respect.

CRIME TIP HOTLINE 870-424-4636 OR SUBMIT VIA EMAIL

www.BaxterCountySheriff.com

MHBOMBER FOOTBALL

THE OFFICIAL WEBSITE OF MOUNTAIN HOME

MEET THE COACHES | SEE THE PLAYERS | WATCH THE VIDEOS

Brooks-Jeffrey marketing .com

www.MHBomberFootball.com

www.NATCO.net.com

www.GoIFB.com

www.WhiteOakStation.com

BRMC NEWS & UPDATES CALENDAR SPECIAL MESSAGE

BAXTER REGIONAL MEDICAL CENTER
Excellent Care for Every Patient, Every Time.

POLL QUESTION
Do you get an annual flu shot?
 Yes
 No
[View](#) [Vote](#)

Baxter Regional Medical Center (BRMC), located in Mountain Home, Arkansas, serves patients from a two-state, 14-county area throughout north-central Arkansas and south-central Missouri. Opened as Baxter General Hospital in 1963, the acute-care hospital began with 39 beds and four physicians on staff. Today, the facility is a 268 all-private bed facility with more than 100 physicians on staff. The hospital encompasses 500,000 square feet of space and is the largest employer in Baxter County with over 1,400 employees and over 600 volunteers.

In addition to the main hospital facility, BRMC operates thirteen area clinics serving the healthcare needs of patients from birth to seniors in a variety of specialties including Orthopaedics, Women's Health, Cardiovascular Surgery, Pediatrics, Rheumatology, Urology, Geriatrics and Family Medicine. BRMC affiliates include Active Lifestyle Institute, Baxter Regional Home Health, Baxter Regional Hospital Foundation, Hospice of the Ozarks and Baxter Regional Wound Healing Center.

Baxter Regional is the region's premier healthcare facility, utilizing the most advanced technology such as the state's first 3-D Mammogram, the nation's first 3-D Mobile Mammography Unit, the da Vinci® Surgical System and 3T Magnetic Resonance Imaging (MRI).

With numerous patient satisfaction awards, Baxter Regional is committed to providing excellent care for every patient, every time.

- Pre-Register Online
- Childbirth Online Registration
- Web Nursery
- Sign Up for News & Updates
- BRMC Clinics
- Make A Foundation Donation
- Baxter Regional Hospital Foundation
- Mruk Family Education Center on Aging
- Pelitz Cancer Support House
- Reppell Diabetes Learning Center
- Schliemann Center for Women's Health Education

624 Hospital Drive, Mountain Home, Arkansas 72653 • (870) 508-1000 • Physician's Referral Service: 1-800-693-DOCS (3627)

RESOURCES Home BRMC Careers Find A Physician Locations Maps & Directions Resources & Patient Education Services & Programs Contact Us	INFO FOR Children Healthcare Professionals Men Patients & Visitors Seniors Volunteers Women	WHAT'S NEW About BRMC Calendar Bax. Reg. Hospital Foundation Make A Foundation Donation News & Updates Sign Up for News & Updates Special Messages Web Nursery	PATIENT INFO BRMC Clinics Childbirth Online Registration Contact a Patient Pay My Bill Pre-Register Online Notice of Privacy Practices Site Map
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Mruk Family Education Center on Aging | Pelitz Cancer Support House | Reppell Diabetes Learning Center | Schliemann Center for Women's Health Education

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Site Design & Hosting by **B J M**

www.BaxterRegional.org

ARVFA
FIREFIGHTERS ASSOCIATION

About ARVFA • Department Directory • Member Info • Join Us

E-News • Sign up for News & Announcements • What's New • Products • View Cart

Welcome to the Arkansas Rural & Volunteer Firefighters Association!

The Arkansas Rural & Volunteer Firefighters Association (ARVFA) is an organization for all rural and volunteer firefighters and emergency responders throughout the state. ARVFA works to provide a unified, public voice in matters related to rural fire departments and the communities they serve.

ARVFA recently received a SAFER (Staffing for Adequate Fire & Emergency Response) grant through FEMA for the purpose of assisting fire departments improve recruitment and retention of volunteer firefighters. Efforts are currently underway to reach each volunteer firefighter and each rural fire department in Arkansas. The recruitment and retention campaign efforts include development of member materials as well as this comprehensive association website.

Primarily serving as a centralized information resource for ARVFA members, the website includes details on [membership benefits](#), updates on the latest legislation affecting rural & volunteer fire departments in Arkansas, as well as [department listings](#) and rosters. You can access online [classified ads](#), interact and provide feedback, view the Association's [calendar of events](#), and receive the latest information from ARVFA by [signing up for news and announcements](#).

Stay on top of what's happening with ARVFA and unite with rural and volunteer fire departments, firefighters, and emergency responders throughout the state of Arkansas - [JOIN today!](#)

POLL QUESTION

What classes would you like to see offered more by the Arkansas Fire Academy?

- Basic
- Advanced
- Chief Officer

VOTE VIEW

Advertise With Us!

[click here](#)

or call
1-800-506-8064

Advertise With Us!

[click here](#)

or call
1-800-506-8064

MEMBER LOGIN

Username

Password

Forgot Password? [join Us](#)

[Log In](#)

WHAT'S NEW

ARVFA recommends firefighters review the legislative bills we list online, noting those supported and those opposed. Contact your Legislators now! We provide Legislators' contact links online.

[Log In](#)

SIGN UP FOR NEWS & ANNOUNCEMENTS

FIRE DEPARTMENT DIRECTORY

CALENDAR OF EVENTS

VOLUNTEERS FIGHTING FIRES!

ARVFA

Home | About ARVFA | Calendar | Classifieds | Department Directory | Login | E-News | Facebook Page | Join Us | Member Info | Products | Resources | Sign up for News & Announcements | View Cart | What's New | Contact

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www.ARVFA.com

Cherokee County, Kansas

P.O. Box 228
Columbus, Kansas 66725
Phone: 620-429-3777 Fax: 620-429-1362
Population: 21,555 Size: II - Small



2843 31st Avenue
Greeley, CO 80631
(800) 437-7457

Computer Information Concepts

May 24, 2013

Description	Qty	Price
Software/Transition		
County Website		
(1) Software	(1)	\$4,640.00
(2) Hosting & Support	(1)	2,090.00
		<hr/> \$6,730.00
Essential Skills Process (ESP) PEOPLEWARE		
(1) Miscellaneous Expenses, i.e. travel, mileage, lodging, meals, etc., at cost, will be paid by Customer upon receipt of a separate CIC invoice.	(1)	
		<hr/> \$0.00
Total Hardware/Software/PEOPLEWARE		<hr/> \$6,730.00

This proposal represents our latest available information; however, rapidly evolving technology requires the execution of price protection documents to finalize costs.

Further, the information contained in this proposal and in all attachments is confidential, privileged and/or proprietary and intended for the exclusive use of the addressee(s). Any unauthorized review, use, disclosure, replication or distribution is strictly prohibited.

Cherokee County, Kansas

P.O. Box 228
Columbus, Kansas 66725
Phone: 620-429-3777 Fax: 620-429-1362
Population: 21,555 Size: II - Small



2843 31st Avenue
Greeley, CO 80631
(800) 437-7457

Computer Information Concepts

May 24, 2013

Description	Qty	First Year	Subs. Years
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On-going Cost Analysis:

Purchase Option

CIC Initial Hardware / Software / PEOPLEWARE Agreement		\$6,730.00	\$0.00
CIC Annual PEOPLEWARE Enhancement / Support Agreement		Included	2,090.00
Total Hardware/Software/PEOPLEWARE		<hr/> \$6,730.00	\$2,090.00

This proposal represents our latest available information; however, rapidly evolving technology requires the execution of price protection documents to finalize costs.

Further, the information contained in this proposal and in all attachments is confidential, privileged and/or proprietary and intended for the exclusive use of the addressee(s). Any unauthorized review, use, disclosure, replication or distribution is strictly prohibited.

Today's world is communicating with technology never dreamed of a generation ago. You have firsthand opportunities for feedback from your community and communication methods that promote a rapid exchange of ideas resulting in a unified approach to issues. CIC's **County Internet Resource Directory** was developed with a base extracted from an in-depth **Analysis of Websites**, then prioritized by County Officials who were united in their requirement to provide access to the maximum amount of current information with the fewest "clicks". We will use that Analysis to evaluate your current website and share the comparison with you. Each mouse "click" it takes you to reach the information you want can become a frustration for your customers.

We work with each County to acquire the knowledge we need regarding your heritage, history, culture and geography. We want to know what makes your area unique so we can promote the best aspects of your community. We begin with an **Analysis of Needs** to determine what has already been done and what is still required. The number of pages already developed, the number of pages to be developed, the assignment of County Webmaster responsibilities and the amount of training required will determine the cost of your **County Internet Resource Directory**. Specifications for the website will be discussed at this initial meeting. The desired specifications will become the foundation for the standards to be followed in the appearance of the screens and methods used for navigation through the website.

Each County has unique ideas, different priorities and objectives. Your Home Page introduces customers to your Directory, providing an overview of offices and services with dynamic quick links to vital information. Let's look at the example below. **Top and Side Navigation Bars** are included on all pages, always including a link to the home page. A Search box is available for specific searches and your customers are introduced immediately to **QUICK LINKS** and County location information. The headings in the Navigation Bars are determined by your County.



Visitor Benefits of Navigation Bars / Department Standards

- Saves them time, offering one-click access to common areas
- Keeps them informed
- Encourages pride in the Community
- They can "Serve Themselves" – no longer limited to Courthouse hours or dependent on County Staff
- Links / E-Mail provide the opportunity to interact with the County

County Benefits of Navigation Bars / Department Standards

- Saves time at the front counter
- Gets information out to residents and other departments in a timely manner
- Makes the staff look professional and savvy
- Reduces calls to your departments
- Reduces time spent sending information to requesters

A **Dynamic Website** is one that changes or customizes itself frequently and automatically, based on certain criteria determined by your County. It is generated on the fly by piecing together certain blocks of code, procedures or routines which recall various bits of information from a database and put them together in a pre-defined format to present the reader with a coherent page. When undertaking a website project there is a tendency to concentrate on the technical development aspect of the project. Certainly, the actual development of a website is the most significant aspect of any such project, however the overall success of the project will also depend on other factors such as a clear definition of the objectives, careful testing of the developed system and adequate provision for the maintenance and sustainability of the site.

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Let's take an example from the Top Navigation Bar, selecting **PARCEL SEARCH**. This screen will appear.

HOME CONTACT US DOCUMENTS **PARCEL SEARCH** TAX SEARCH DOCUMENT SEARCH

ELECTED
• Clerk
• Commissioners
• Register of Deeds
• Sheriff
• Treasurer
APPOINTED
• Appraiser
• Extension
• Information Technology
• Health Department
• Maintenance
• Recycle Center
• Road & Bridge
• Transfer Station
• Weeds
Other Offices
Cities
Schools
Other Links

You are here: [Home](#) ▶ Parcel Search

Real Estate Information



This database was last updated on 2/15/2013 at 1:48 AM [Return to County Website](#) | [Log Out](#)

In order to access the features of this web site, you will need to login. Please enter your user name and password below:

Registered User Login:

User Name:
Password:

Public Access:

If you are not a Registered User, please click the button below to enter the Public Search.

© 2012 Cloud County, Kansas

Now let's take an example from the Side Navigation Bar, selecting **Commissioners**. This screen will appear.

HOME CONTACT US DOCUMENTS **PARCEL SEARCH** TAX SEARCH DOCUMENT SEARCH

ELECTED
• Clerk
• **Commissioners**
• Register of Deeds
• Sheriff
• Treasurer
APPOINTED
• Appraiser
• Extension
• Information Technology

You are here: [Home](#) ▶ Commissioners

Commissioners Pages



Gail Engle
3rd District



Gary Caspers
2nd District



Johnita Crawford
1st District

The Cloud County Clerk's office oversees public records, mill levies, elections and voter laws. Select a link below for more information.

- ▶ [Commissioners Pages](#)
- ▶ [Commissioners' Minutes](#)
- ▶ [Cloud County Commissioners](#)

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It is important that your site is designed to function correctly with a variety of browsers across all platforms and consideration given for what range of screen sizes your site will accommodate. Once your site has been developed and is up and running, it will still require technical support, which may include making adjustments to the system and/or training users. When considering support, you need to address the following questions:

- Who will have primary responsibility for support? County Webmaster or Developer?
- What on-going support is available from the Developer?
- Who will maintain the customized features in the future?
- Who is going to ensure the website stays up-to-date and relevant? This can mean updating the content and possibly the scope and structure in the future.
- Does this site need to be accessible on mobile devices?
- Will the site make use of databases? If so, which database platform will be used?

A key consideration will be the technology to be employed in the development of the site and any customization you require:

- Will the website be built using existing technology or written from scratch?
- If an existing program is being used, will it be open source or proprietary?
- Will the County Webmaster be able to customize / modify the system?

CIC's Support includes an unlimited number of hardware, operating systems, local and wide area networks, etc. calls plus unlimited on-site support, depending on the severity of the problem. Our PEOPLEWARE and Technical Teams will establish passwords and instruct your employees in accessing our **Annual PEOPLEWARE System (APS)**, either via internet or telephone.

Utilizing our **Internet Accessible "INSTANT Response / Resolution"** to log support calls **Twenty-Four (24) Hours / Day – Seven (7) Days / Week**, our Customers enter their specific questions and/or concerns in their own words, attach all related screen / report images for further clarification, select priority / maximum response time of **IMMEDIATE**, 2, 4 or 8 working hours and receive automatic e-mail updates triggered by every support call action.

"DESKTOP Response / Resolution" encourages you to actively participate in resolution of your support, enhancement and training issues without the wasted time and expense previously required to travel on-site. Using our state of the art web conferencing technology, our technical support staff immediately "observe" your desktop from our office, significantly reducing the time and effort required to resolve issues and provide just-in time training without the wasted time and expense our competitors still charge for traveling to your location.



Guaranteed Response Time! Our PEOPLEWARE and Technical Teams guarantee a maximum of **IMMEDIATE**, 2, 4 or 8 hour response to any questions, problems, etc. encountered during your utilization of our Automation Solutions. Finally, CIC also assumes exclusive responsibility for communicating and coordinating with all vendors, as may be necessary, in resolving your problems. In summary, CIC's "Total Solution Plan" delivers **all three (3) "Wares"; hard, soft &**

PEOPLE --- 24 HOURS / DAY - 7 DAYS / WEEK!!!

Delivering Future Functionality TODAY!

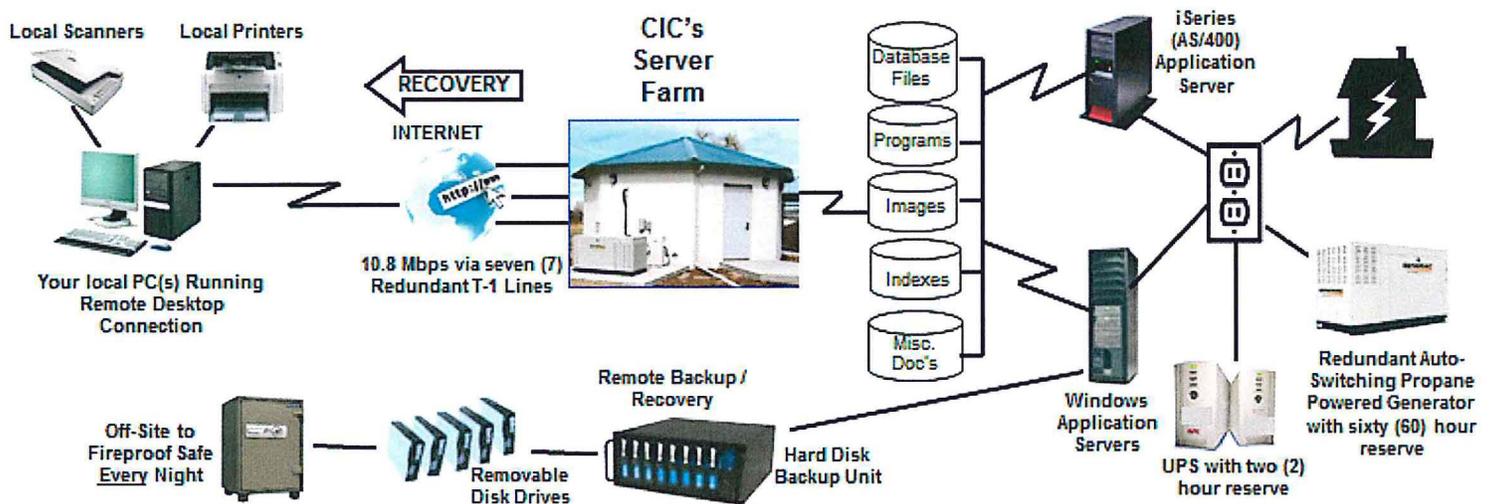
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Population Based Pricing was developed with the belief larger populations would use more of the functionality of our County Systems. Large Counties pay more for the initial purchase of the software and Smaller Counties pay less for the same software. Enhancement fees are also based on the size of each County and collected annually to pay for enhancements. The County officials and employees from each office vote on the enhancements to be included each year at our Annual Symposium. Those enhancements are included in the new annual release. This is how CIC's software stays current – with customer requested enhancements included in each annual release. The customer who has been with us the longest is running the latest version of software, just the same as our newest customer.

Hosting

The issue of where a website will be hosted needs to be given some consideration at an early stage as the server platform may have an impact on which systems and technologies can be used. You also need to consider who will be providing hosting services for you. Will the website be hosted on an in-house server or with an external hosting provider like CIC?



Since your **File Servers are susceptible to being hacked 24 hours / day – 7 days / week**, if directly exposed to the Internet, isolating your Web Applications on a separate County **“PSP” Web Server or CIC’s Server Farm** should be your **FIRST & FOREMOST SECURITY CONCERN**.

“PSP PREVENTS DIRECT, INTERNET ACCESS TO YOUR MASTER COUNTY INFORMATION!”

CIC's separate, tornado resistant, reinforced 8" concrete structure, 1 ¾ inch 600 lb steel door Server Farm is built to withstand heavy straight-line wind forces of over 150 mph for at least 30 minutes, while continuously providing twenty-four (24) hours / day – seven (7) days / week Unlimited Remote Processing / Storage (Including MS Word, Excel, PowerPoint, IBM Supported Version of iSeries (AS/400) OS, SQL, DB2/400, Terminal Server and iSeries Access) via seven (7) redundant Internet connections / 10.8 mbps Committed Information Rate (CIR), three (3) redundant dual quad core processor host servers (24 processors total) with a total of 258GB of memory providing dedicated VMWare virtual file servers with 20TB of RAID-5 SAN Disk and on-line hot spares, including a 2 hour UPS plus an auto-switching 22,000 watt generator powered by a 500 gallon tank of propane that provides sixty (60) hours without refueling for continuous operation even in cases of prolonged public utility electric power outages. Our 24 x 7 monitoring of the Server Farm relies on an independent security system utilized by our certified technicians in addition to local and remote access to automatic alerts of hardware performance, motion, temperature, humidity, dew point and air flow. Your applications and data are also automatically backed up every night on removable disk media by a separate backup file server and immediately transported by our Server Farm's highly trained technical staff to a secure, fireproof, off-site location.

Delivering Future Functionality TODAY!

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