

MINUTES FOR DECEMBER 5, 2011**COLUMBUS, KANSAS, CHEROKEE COUNTY****OFFICE OF THE COUNTY CLERK****CRYSTAL L. GATEWOOD**

The Cherokee County Commissioners met December 5, 2011. The meeting was called to order by Vice Chairman Collins, present was Commissioner Hilderbrand and Commissioner Garner came in late as he had been out viewing a ditch in the county. The Pledge of Allegiance was said by all. County Clerk Crystal Gatewood submitted the minutes for November 28, 2011; Commissioner Collins made a motion to accept the minutes as written by Clerk Gatewood and his motion was seconded by Commissioner Garner with Commissioners Collins and Garner voting in favor. Commissioner Hilderbrand abstained; with Commissioners Collins and Garner, and Clerk Gatewood signing off.

MOTIONS

Commissioner Collins made the motion authorizing Chairman Jack Garner to have the power to execute for Cherokee County the contemplated transactions for the NSP Grant regarding the sale of the home at 424 S Delaware, Columbus, Kansas; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Hilderbrand, and Collins voting in favor.

Commissioner Hilderbrand made a motion to approve the amended 2012 Payroll/Accounts Payable, and Holiday schedule; his motion was seconded by Commissioner Collins with Commissioners Collins, Garner, and Hilderbrand voting in favor.

EXECUTIVE SESSIONS

Sheriff David Groves requested an **Executive Session for Personnel/Non Elected**. Commissioner Collins made the motion to go into **Executive Session for ten minutes for Personnel/Non Elected** with himself, Commissioners Garner and Hilderbrand, and Sheriff Groves; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Collins, and Hilderbrand voting in favor. **They went in at 10:33 AM and returned at 10:46 AM.**

Judge Bill Lyerla requested an **Executive Session for Personnel/Non Elected**. Commissioner Collins made the motion to go into **Executive Session for thirty minutes for Personnel/Non Elected** with himself, Commissioners Garner and Hilderbrand, Judge Bill Lyerla, Judge Kent Lynch, and Court Clerk Terry Cizerle; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Hilderbrand, and Collins voting in favor. **They went in at 10:50 AM and returned at 11:00 AM.**

County Counselor Kevin Cure requested **Executive Session for Attorney/Client Privilege**. Commissioner Collins made the motion to go into **Executive Session for five minutes for Attorney/Client Privilege** with himself, Commissioners Garner and Hilderbrand, and County Counselor Kevin Cure; his motion was seconded by Commissioner Hilderbrand with Commissioners Garner, Hilderbrand, and Collins voting in favor. **They went in at 11:19 AM and returned at 11:25 AM.**

APPOINTED OFFICE HEADS

Leonard Vanatta of Road and Bridge came before the commission to discuss general road maintenance. Commissioners Garner, Collins and Hilderbrand, and County Clerk Gatewood signed off on the Weaver Bridge work that the State of Kansas had submitted; the low bidder for \$592,252.32 which was submitted by B&B Bridge Company LLC from St. Paul, Kansas.

Jason Allison of Emergency Preparedness came before the commission to recommend Blue Valley Public Safety for the storm siren bid. He felt the company met all the bid requirements and specs. The commission agreed to let Jason speak with area communities and townships to help with the matching funds needed to meet grant requirements.

Betha Elliott of the Health Department reported they were busy doing vaccines and services. Dusty Groves and Betha Elliott attended disaster training for instruction on tornado relief. The commission signed off on Voucher #6889 - to South Pointe Surgical Supply for \$417.50 and Voucher #6888 - to McCarty's for \$949.00. These vouchers were submitted by Betha Elliott.

Wayne Elliott of 911 Mapping reported no more grant monies will be available through 911 Funds; this was a state wide initiative.

Deana Randall of Human Resource said cutoff is the 7th of December and the 14th of December at noon.

Ralph Houser of Courthouse maintenance said he was keeping busy.

Nancy Herrenbruck, the County Appraiser, reported they were doing clean up and she and her staff were trying to update new construction and could not get hold of some of the property owners, so her office is doing estimates when they cannot get hold of the owner. If the owner calls back then they can get a more accurate appraisal.

County Counselor Kevin Cure reported that he was still looking into the legalities for the Office of Register of Deeds, and he was working on finishing up the Cherokee County Personnel Book for the commission to review.

ELECTED OFFICIALS

Barbara Bilke of the Register of Deeds Office reported they were doing at least one Sheriff Deed a week and several yearend releases. She is also re-decorating the Deed's Office and requested old photos of the courthouse. Those present congratulated her for being appointed the new Register of Deeds.

Sheriff David Groves reported the traffic enforcement was a success for the Thanksgiving Holiday period and the funds used will be reimbursed by the state of Kansas. The department will be coordinating training for his department with Labette Community College.

Treasurer Juanita Hodgson reported that her office had received \$886,409.00 for 2011 tax payments so far. The tax sale money should be ready to distribute in January 2012.

CH

County Clerk Crystal Gatewood reported that the HAVA Grant she wrote for the election equipment was approved. She also reminded everyone that the photo identification requirement for all 2012 elections takes effect January 1, 2012, all over the state of Kansas.

ADJOURNMENT

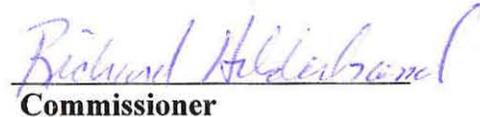
Commissioner Garner made a motion to adjourn at 11:25 AM; his motion was seconded by Commissioner Collins with Commissioners Collins, Hilderbrand, and Garner voting in favor. The next regular Cherokee County Commission meeting will be held December 12, 2011 at 9:00 AM in the Cherokee County Courthouse in Columbus, Kansas. The Commission will adjourn at 11:00 AM for the Courthouse Christmas Dinner.

Resolved and ordered this day, December 12, 2011


Cherokee County Clerk


Commissioner


Commissioner


Commissioner

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Deb Miller, Secretary
Ronald J. Seitz, P.E., Chief



Phone: 785-296-3861
Fax: 785-296-2079
Hearing Impaired - 711
publicinfo@ksdot.org
<http://www.ksdot.org>
Sam Brownback, Governor

November 30, 2011

Project Number: 11 C-4223-01

Cherokee County

Cherokee County
Leonard Vanatta-Project Manager
110 W Maple St
Columbus, Kansas 66725

Dear Mr. Vanatta:

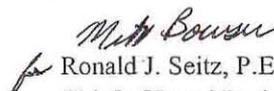
We are listing below the bidder and the low bid received at Topeka, Kansas on 11/16/2012 for the above numbered project.

CONTRACTOR	TYPE OF WORK	AMOUNT
B & B BRIDGE COMPANY LLC PO BOX 128 , ST PAUL KS	Grading and Bridge	\$ 592,252.32

This is considered satisfactory when compared with the engineer's estimate, and we believe that contracts should be awarded to the low bidder. If this bid is considered acceptable to the County, please sign the enclosed resolution and return it to this office. In order to guarantee the low bid, we must receive the expected resolution on or before 12/16/2012. Upon receipt of the signed resolution and approval by the Secretary of Transportation the contract will be awarded.

An estimated twenty percent (20%) of a combination of bid plus ten percent (10%) for construction engineering and contingencies will require County matching funds in the amount of \$131,000.00. The County remittance should be made on or before 1/5/2013.

Sincerely,


for Ronald J. Seitz, P.E.
Chief of Local Projects

RJS:SSC:mb

Enclosures

c: Board of County Commissioners, w/a
Ms. Rhonda Seitz, Chief of Fiscal Services
District Engineer

**AUTHORITY TO AWARD CONTRACT
COMMITMENT OF COUNTY FUNDS**

November 30, 2011

2 Copies to County
Project Number: 11 C-4223-01
 BRO-C422(301)
Cherokee County

WHEREAS bids were received at Topeka, Kansas on 11/16/2012 for the performance of work covered by plans on the above numbered project, and

WHEREAS the bidder and the low bid or bids on work covered by this project were:

CONTRACTOR	TYPE OF WORK	AMOUNT
B & B BRIDGE COMPANY LLC PO BOX 128 ST PAUL KS	Grading and Bridge	\$ 592,252.32

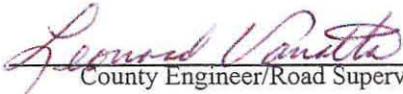
WHEREAS bids are considered satisfactory and have been recommended by the Secretary of Transportation of the State of Kansas, hereinafter referred to as the SECRETARY, for consideration and acceptance of the work on this project as covered by such bid or bids.

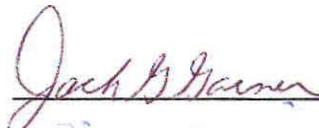
An estimated 20% of the combination of bid plus 10% for construction engineering and contingencies = \$ 131,000.00.

BE IT FURTHER RESOLVED that County funds in the amount of \$131,000.00 which are required for the matching of Federal Funds are hereby pledged by the County to be remitted to the Chief of Fiscal Services of the Department of Transportation of the State of Kansas on or before 1/5/2013 for use by the SECRETARY in making payments for construction work and engineering on the above designated project with final cost being determined upon completion and audit of the project.

Adopted this 5 day of Dec, 2011, at Columbus, Kansas.

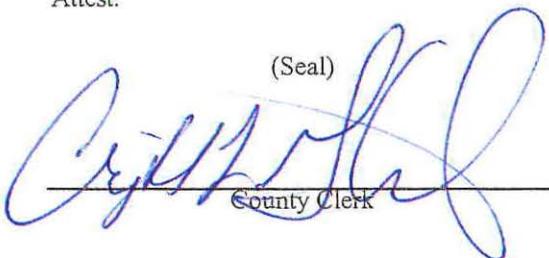
Recommended for Approval:


County Engineer/Road Supervisor


Chairman

Attest:


Member

(Seal)

County Clerk


Member

INVOICE
Keep for your Records

PRELIMINARY STATEMENT OF COST
 11 C-4223-01
 BRO-C422(301)
 3.0 mi W & 0.7 mi N of Riverton

		County's Share
Actual Bid	\$592,252	
Water (for Grading)	\$525	
Subtotal	\$592,777	
Less Federal-aid Non-Participating Const. Costs	\$0	
Less Federal-aid Non-Participating CE. Costs	\$0	
Sub-Total Participating Const.	\$592,777	
LPA CE Contract	\$103,900	
KDOT CE Estimated	\$23,711	
Federal Participating Construction & CE	\$720,388	
Const. Federal Non-Participating		\$0
CE Federal Non-Participating		\$0
80% Federal Funds	\$576,311	
20% County Funds		\$130,411
County's Share		\$130,411
Amount to Bill County (Rounded up)		\$131,000
Total Project Cost	\$720,388	
Federal Funds	\$576,311	
County Share	\$130,411	
State of Kansas	\$13,667	
	\$720,388	

CHEROKEE COUNTY ACCOUNTS PAYABLE/PAYROLL DATES

DEC 26TH 2011 - DEC 25TH 2012 PAY PERIODS

***ANYTHING TURNED IN AFTER 12:00 P.M. ON CUT-OFF DATE WILL BE PAID THE NEXT MONTH.**

MONTH	CUT-OFF	APPROVAL	PAYDAY	DAYS	7 HRS	8 HRS	HOLIDAYS	A/P CK'S	BANK
JANUARY	WED, 18TH	MONDAY, JAN 23RD	25	23	161	184	3 1/2	25	23RD
FEBRUARY	THUR, 16TH	TUESDAY, FEB 21ST	23	22	154	176	1	23	21ST
MARCH	THUR, 22ND	MONDAY, MAR 26TH	28	20	140	160	0	28	26TH
APRIL	WED, 18TH	MONDAY, APRIL 23RD	25	23	161	184	1	25	23RD
MAY	WED, 16TH	MONDAY, MAY 21ST	23	22	154	176	0	23	21ST
JUNE	WED, 20TH	MONDAY, JUNE 25TH	27	21	147	168	1	27	25TH
JULY	WED, 18TH	MONDAY, JULY 23RD	25	22	154	176	1	25	23RD
AUGUST	WED, 22ND	MONDAY, AUG 27TH	29	22	154	176	0	29	27TH
SEPTEMBER	WED, 19TH	MONDAY, SEPT 24TH	26	22	154	176	1	26	24TH
OCTOBER	WED, 17TH	MONDAY, OCT 22ND	24	22	154	176	1	24	22ND
NOVEMBER	WED, 14TH	MONDAY, NOV 19TH	21	21	147	168	3	21	19TH
DECEMBER	WED, 13TH	MONDAY, DEC 17TH	19	22	154	176	2	19	17TH

HOLIDAYS	DATE'S	DAY'S OFF
NEW YEARS	MON, JAN 2	MON, JAN 2, 2012
MARTIN LUTHER KING	MON, JAN 16	MON, JAN 16
RESIDENTS DAY	MON, FEB 20	MON, FEB 20
GOOD FRIDAY	FRI, APRIL 6	FRI, APRIL 6
MEMORIAL DAY	MON, MAY 28	MON, MAY 28
INDEPENDENCE DAY	WED, JULY 04	WED, JULY 04
LABOR DAY	MON, SEPT 03	MON, SEPT 03
COLUMBUS DAY	MON, OCT 8	MON, OCT 8
VETERANS DAY	SUN, NOV 11	MON, NOV 12
THANKSGIVING	THURS, NOV 22	THURS & FRI, NOV 22ND & 23RD
CHRISTMAS	TUES, DEC 25	MON, DEC 24TH & TUES DEC 25TH
NEW YEARS 2013	MON, DEC 31ST	FRI, DEC 30 & NOON
NEW YEARS 2013	TUES, JAN 1	TUES, JAN 1, 2013