

**MINUTES FOR JULY 22, 2013**  
**BOARD OF CHEROKEE COUNTY COMMISSIONERS**  
**CHEROKEE COUNTY, KANSAS**

**CONVENE**

Commissioner Hilderbrand called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, July 22, 2013 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioners Richard Hilderbrand, Charles Napier, Pat Collins, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, Patrick Richardson

Visitors Present: Jerry Messer, Gerald Messer

A group of concerned citizens appeared before the Board to voice their concern over the recent passage of the Resolution 23-2013, that allows for the repair or demolition of certain structures. They asked that the board rescind the resolution, because it's too broad. Members of the Board stated that they would continue to look over the resolution, but took no definitive action.

**Leonard Vanatta - Road Supervisor**  
**Gene Langerot - Lot Supervisor**

They appeared before the Board on routine county business. KDOT has reinstated the request for bridge replacement at SE Quaker & 50<sup>th</sup>. The Board signed the Request for Construction Project form to be submitted to KDOT.

The county is currently paying approximately \$70 per sign to replace county signs when they need replaced. They average 4-6 signs per day that are damaged or vandalized. The county could buy a sign making machine and print all county signs, saving the county a lot of money. The machines range from \$1,200 - \$3,000. The Board will look into it.

They have had issues with the fuel dispensing system at the lot. The card reader is out of date. New parts aren't available anymore. The pumps are 25 years old as well. The Board asked them to get cost estimates for those and other items in need of replacement.

**Kelly Anderson - Citizen concerned about Grape Lane Road**

He presented a petition from residents asking for a new road. The current road is on private property. Commissioner Hilderbrand asked him to bring a petition that states that the residents will pay for a new road.

A motion was made by Commissioner Collins to pass the Minutes of the July 8, 2013 meeting as written. The motion was seconded by Commissioner Napier. The motion carried 2-0 with Commissioner Hilderbrand abstaining.

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A motion was made by Commissioner Hilderbrand to pass the Minutes of the July 15, 2013 meeting as written. The motion was seconded by Commissioner Napier. The motion carried 2-0 with Commissioner Collins abstaining.

A motion made by Commissioner Collins to approve Payroll for the month of July, 2013. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

A motion was made by Commissioner Collins to approve the Accounts Payables for the month of July, 2013. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

A motion was made by Commissioner Hilderbrand to amend the agenda from 10:30 AM to 10:15 AM for Mac Young with Community Corrections. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes at 10:15 AM.

### **Mac Young - Community Corrections**

He appeared before the Board to get approval for the Carryover Reimbursement for the Community Corrections Budget for FY 2014.

Carryover Funds are leftover from the fiscal year ending June 30, 2013. They are allowed to use leftover funds for the next year. There is \$13,990.87 to be carried over.

A motion was made by Commissioner Collins to approve and sign the Fiscal 2014 Carryover Reimbursement Plan for Community Corrections. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes. A final copy will be sent back to the Board once it is completed.

The Board took a 10 minute recess at 11:02 AM to allow the Commissioners the opportunity to view the window installation taking place in the courthouse.

A motion was made by Commissioner Hilderbrand to enter an Executive Session with Emergency Preparedness Director Jason Allison for the purpose of Non/Elected Personnel for a period of 10 minutes. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes at 11:27 AM.

The meeting reconvened at 11:37 AM.

No action taken as a result of the Executive Session.

### **Nancy Herrenbruck - County Appraiser**

She appeared before the Board to motion for a correction of a clerical error in the appraisal of a property as provided for in K.S.A. 79-1701a. An error was discovered following a hearing on a property. The Board can correct the errors in the description or quantity of property for the current year and 2 years prior. She presented a request to the Board asking them to approve the change order in value of a property. It would include the years 2010 - 2012.

RA

A motion was made by Commissioner Collins to approve the correction of a clerical error as presented by the County Appraiser. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

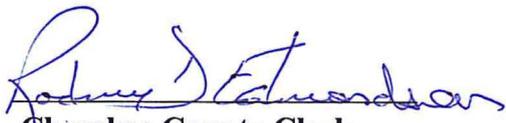
A motion was made by Commissioner Collins for a 5 minute Executive Session with County Appraiser Nancy Herrenbruck, for the purpose of Non/Elected Personnel. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes at 11:49 AM.

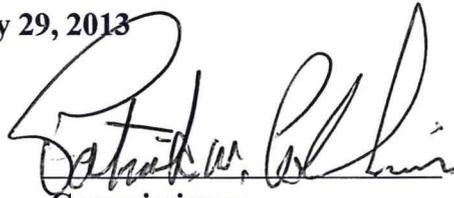
The meeting reconvened at 11:54 AM.

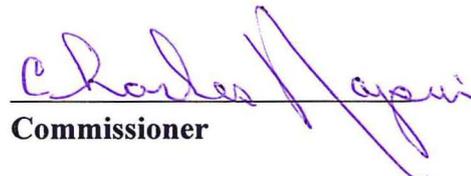
No action taken as a result of the Executive Session.

Commissioner Napier made a motion to adjourn until the next regularly scheduled meeting set for July 29, 2013 at 9:00 AM. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all in attendance voting yes at 11:55 AM.

**ATTEST: Resolved and ordered this day, July 29, 2013**

  
Cherokee County Clerk

  
Commissioner

  
Commissioner

  
Commissioner

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF LOCAL PROJECTS
REQUEST FOR CONSTRUCTION PROJECT

Submit One (1) Copy, With Map

County Cherokee

WHEREAS: The Secretary of Transportation of the State of Kansas, hereinafter referred to as the Secretary, has been designated as agent for Cherokee County under an agreement dated , or,

WHEREAS: The Secretary's agency for the City of will be designated under an agreement to be executed, and,

WHEREAS: the Federal-Aid Highway Act of 1956, as amended, and subsequent acts and amendments, provided Federal-Aid funds to assist the counties, cities and other political sub-divisions in improving their roads and streets, and,

WHEREAS: The above-noted county/city desires to improve a certain portion of their road or street system as is more fully described hereinafter, now, therefore,

BE IT RESOLVED: That the Secretary is hereby requested to program, for construction, that portion of road / street which is functionally classified as a Rural Local on Route Number located: 0.5 miles S. and 0.8 miles E. of Columbus, KS that intersects Brush Creek

Total Project Length 0.27 (Km) 0.17 (Mi) Est. Let Date

ESTIMATED costs of such improvements are as follows:

Table with 2 columns: Description and Amount. Rows include: Grading / Culverts / Storm Sewer (\$ 49,500), Surfacing (Type) Asphalt (\$ 45,500), Bridges (Number) 1093.8-690.0 (\$ 330,000), Seeding, Other, and ESTIMATED Total for Project (\$ 425,000).

Surveys and plans will be prepared by: Schwab Eaton

BE IT FURTHER RESOLVED: That sufficient funds of Cherokee County/City are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the County/City are ineligible for federal funding and remain the responsibility of the County/City. Upon cancellation of the project by the County/City, the County/City shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Day 22 Month July Year 2013, at Cherokee Co./Columbus, Kansas.

Recommended for Approval: APPROPRIATE LOCAL OFFICIAL(S)

Leona... Project Manager / County/City Engineer or Administrator; Richard... Chairperson/Mayor

Charles... Member

ATTEST: [Signature] County/City Clerk

[Signature] Member; [Signature] Member

## REQUEST FOR CONSTRUCTION PROJECT

RR within 1/2 mile \_\_\_\_\_ RR Owner \_\_\_\_\_ County Cherokee

Area Served: General Farming \_\_\_ Livestock \_\_\_ Oil/Gas \_\_\_ Industrial \_\_\_ Suburban \_\_\_ Urban \_\_\_  
 Others: City of Columbus and Rural Cemetery just East of Project

Utilities to be adjusted:

Environmental Concerns: Parks No Wetlands No Other No

Traffic Data: Present AADT 75 Year \_\_\_\_\_ Estimated Future AADT 90 Year 2025

Existing Facilities:					Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Condition	Surface Thickness					
6.70 (M)	Asphalt	6.10 (M)	Fair	4"+					
22.00 (Ft)		20.00 (Ft)							
Proposed Facilities:				Surface Thickness or Rate/Km or /Mi	Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Surfacing By:						
8.53 (M)	Asphalt	7.92 (M)	Contract	6"					
28.00 (Ft)		26.00 (Ft)							
Existing Bridges:					Safe Load	Suff. Rating	Rating Year	Posted	
NBIP Structure Number	Structure Type	Over-all Length		Clear Roadway					
000111093806900	RC Girder	16.50 (M)	54.20 (Ft)	6.10 (M)	20.00 (Ft)	10 ton	37.4	2013	Yes
		(M)	(Ft)	(M)	(Ft)				
Proposed New Bridges:					Clear Roadway				
Structure Type		Over-all Length							
36' 48' 36' RCSH		37.45 (M)	123.00 (Ft)	7.92 (M)	26.00 (Ft)				
		(M)	(Ft)	(M)	(Ft)				
Railroad Crossings:			No. of Tracks	Main Tracks	Other Tracks	Avg. Trains Daily	Min. Vis. @ 300'	Present Protection	Proposed Protection
Company Name			2	2	2	200002	30000'	None	

Comments: Existing has very poor sight distance from West approach and poor alignment; Cemetery just 0.25 miles East of structure.

## REQUEST FOR CONSTRUCTION PROJECT

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP) to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments.

Please show below your estimate of the cost of any of the following non-participating work phases for this proposed project.

### **Preliminary Engineering (PE)**

Please estimate the payments you will make to your consultant. If your agency will perform its own PE, include your estimated direct costs plus overhead.

### **Rights of Way (R/W)**

Please estimate the payments you will make to landowners.

### **Utility Adjustments (UTIL)**

Please estimate the total of any payments you will make to utility companies for adjustments to utilities located on private easements.

**ESTIMATED** non-construction costs are as follows:

Preliminary Engineering	_____	\$	<u>38,000</u>
Rights of Way	_____	\$	<u>6,000</u>
Utility Adjustments	_____	\$	<u>3,000</u>
Other	_____	\$	_____
ESTIMATED Total for Project		\$	<u><u>47,000</u></u>



FY 2014

CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE

AGENCY NAME

Please attach a Budget Summary to this document

TOTAL NON-PERSONNEL

2,054.22

Current

Allocation

AGENCY OPERATIONS SECTION

2A	TRAVEL CATEGORY	Details	CC percent	Subtotal	
	Additional ISP or Admin Travel		400.00 100.00%	400.00	400.00
	Advisory Board Meals		400.00 100.00%	400.00	400.00
	Advisory Board Mileage		400.00 100.00%	400.00	400.00
			0.00 100.00%	0.00	0.00
			0.00 100.00%	0.00	0.00
2A	TOTAL TRAVEL CATEGORY				1,200.00

Travel Category Comments:

2B	TRAINING	Details	CC percent	Subtotal	
			0.00 100.00%	0.00	0.00
	Additional ISP Trg		454.22 100.00%	454.22	454.22
			0.00 100.00%	0.00	0.00
			0.00 100.00%	0.00	0.00
2B	TOTAL TRAINING CATEGORY				454.22

Training Category Comments:

2C	COMMUNICATION	Details	CC percent	Subtotal	
			0.00 100.00%	0.00	0.00
			0.00 100.00%	0.00	0.00
2C	TOTAL COMMUNICATION CATEGORY				0.00

Communication Category Comments:

2D	TOTAL EQUIPMENT	Details	CC percent	Subtotal	
	Equipment replacement		400.00 100.00%	400.00	400.00
			0.00 100.00%	0.00	0.00
2D	TOTAL EQUIPMENT CATEGORY				400.00

Equipment Category Comments: In FY 2013, we encumbered funds to purchase 3 new computer systems. KDOC allots a certain value that can be expended for equipment, anything over and above that figure, must be paid out of the carryover re-imbursement budget. We purchased machines that were \$131 over the allotted amount.

FY 2014

CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE

AGENCY NAME

Please attach a Budget Summary to this document

TOTAL NON-PERSONNEL

2,054.22

Current

Allocation

2E	SUPPLIES/COMMODITIES	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00

2E	TOTAL SUPPLIES/COMMODITIES CATEGORY				0.00
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Supplies/Commodities Comments:

2F	FACILITY	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00

2F	TOTAL FACILITY CATEGORY				0.00
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Facility Category Comments:

2G	CONTRACTUAL	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00

2G	TOTAL CONTRACTUAL CATEGORY				0.00
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Contractual Category Comments:

TOTAL AGENCY OPERATIONS SECTION				2,054.22
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CONTRACTS/CLIENT SERVICES SECTION

3A	CONTRACTS/CLIENT SERVICES	Details	CC percent	Subtotal	
	Drug Testing Supplies		0.00	100.00%	0.00
	Drug Testing Services		0.00	100.00%	0.00
	Substance Abuse Evaluations		0.00	100.00%	0.00
	Substance Abuse Treatment		0.00	100.00%	0.00
	Mental Health Evaluations		0.00	100.00%	0.00
	Mental Health Treatment		0.00	100.00%	0.00
	Sex Offender Evaluations		0.00	100.00%	0.00
	Sex Offender Treatment		0.00	100.00%	0.00
	Academic Education Services		0.00	100.00%	0.00
	Vocational Education Services		0.00	100.00%	0.00
	Transportation Assistance		0.00	100.00%	0.00
	Housing Assistance		0.00	100.00%	0.00
	Subsistence		0.00	100.00%	0.00
	Cognitive Skills		0.00	100.00%	0.00
	Client Incentives		0.00	100.00%	0.00
	Electronic Monitoring Services		0.00	100.00%	0.00
	Surveillance Services		0.00	100.00%	0.00
			0.00	100.00%	0.00

3A	TOTAL CONTRACTS/CLIENT SERVICES				0.00
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Contractual Category Comments:

TOTAL CONTRACTS/CLIENT SERVICES SECTION				0.00
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TOTAL AGENCY OPERATIONS & CONTRACTS/CLIENT SERVICES SECTION				2,054.22
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