

MINUTES FOR MAY 6th, 2013
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

CONVENE

Chairman Richard Hilderbrand called the regular session of the Cherokee County Board of Commissioners to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, May 6th, 2013 in the Commission Room, #109 of the Cherokee County Courthouse. Commissioners Pat Collins, Charles Napier, Richard Hilderbrand, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, Patrick Richardson, and Machel Smith

Visitors Present: Jerry Messer, Breana Mogle

Leonard Vanatta - County Road Supervisor
Gene Langerot - County Lot Supervisor

They appeared before the Board on routine county business. They informed the Board that asphaltting will begin tomorrow on the road to Claythorne Lodge. No further action was taken.

A motion was made by Commissioner Napier to donate \$3,000 to All God's Creatures for their Animal Rescue Program. The motion was second by Commissioner Collins. The motion carried 2-1 with Commissioner Hilderbrand voting no for the reason of not knowing where the funds will be taken from.

A motion was made by Commissioner Napier to donate \$2,000 to the Columbus Public Library. The motion was second by Commissioner Collins. The motion carried 2-1 with Commissioner Hilderbrand voting no for the reasons of it being a city library that receives city taxes, and the location where the funds will be taken.

Raymond Griffitt - Citizen

He appeared before the Board to voice his concerns over a land dispute. The Board took his concerns under advisement.

Department Heads - Monthly Reports

Barbara Bilke, Register of Deeds - provided a written report of her office activity.

Betha Elliott, Health Dept. - provided an update on the improvement projects at the Health Dept. The vacant lot located next to the Health Dept is for sale. She would like the Board to consider purchasing the property. They used to lease it for parking years ago. They use it from time to time to park vehicles for special events. If the property sells to someone else, there will be very limited parking for employees and clients of the Health Dept. She has funds to purchase the property. The Board took her offer under advisement.

RH

David Groves, Sheriff - He reported that the prescription drug take back program has netted 234 pounds of prescription pills this year. They have collected over 1,000 pounds since they started the program. A total of 145 concealed carry permits have been issued since January 2013.

The Sheriff's Department and the Kansas Highway Patrol will be conducting a DUI Checkpoint east of Baxter this weekend. They are pursuing another COPS Grant for school resource officers. He should know the results of the grant application in September.

Deana Randall, H.R. - Cutoff dates for May are on the 8th, and the 15th at noon.

Jason Allison, Emergency Preparedness - updated the Board on activities in his office.

Juanita Hodgson, Treasurer - Second half taxes are due this Friday. She updated the Board on the AS400 Computer System. The current system is 6 years old. IBM recommends an upgrade. She presented cost estimates in writing to the Board of approximately \$23,000. The Board took it under advisement.

Nancy Herrenbruck, Appraiser - Her office has finished informal hearings. The 30 day appeal time period is over. They are getting ready to certify to the Clerk's office by June 15th. They will begin the 17% appraisals soon.

Nathan Coleman, Attorney - Nothing new to report

Ralph Houser, Courthouse Maintenance - Nothing new to report

Rodney Edmondson, Clerk - provided dates for the upcoming USD 499 Bond Election that will be held on June 4th, 2013 in Galena. He reported that he and Paula will be attending a training conference Tuesday through Friday this week in Manhattan.

Cecil Brown, Noxious Weeds - Presented a state report for signatures from the Board. Chairman Hilderbrand signed the report.

Wayne Elliott, 911/Mapping - He reported that his office issued two new addresses last month.

Leonard Vanatta, Road & Bridge - nothing new to report.

Trish Carroll, Joe Schibi - Columbus Telephone Co.

They presented a proposal based on a technical analysis done by them and an audit performed by Allied Business Solutions to streamline and make more cost effective the phone system in the Courthouse. It is flexible and could include the Health Department and the County Lot with an additional cost for equipment and hardware. The Sheriff's Office already has an updated system. The proposed system has a purchase price of \$38,984 that provides annual savings of \$8,352 with a ROI of less than 4 ½ years. They will provide training for each department with the switchover occurring on a weekend so service would not be interrupted. The Board asked them to do a proposal that would include adding the other two departments, and present it to the Board next Monday, May 13th at 10:00 AM.

Ralph Houser - Courthouse Maintenance

11:00 AM - Opening of the bids for the Courthouse windows. Home Pro is the only bid submitted. Total cost of the proposal is \$136,854 for 145 vinyl windows and installation.

CK

A motion was made by Commissioner Collins to accept the bid from Home Pro to install 145 new windows in the Courthouse at a cost of \$136,854. The motion was second by Commissioner Napier. The motion carried 3-0 with all voting yes. The funds are to be taken from County Courthouse Funds. The down payment of 50% will be paid when a copy of their bond is received by the County Clerk.

Jack Johnson - Citizen & Business Owner

He appeared before the Board to voice his concerns over the taxes on property he wants to purchase. The land value has increased drastically in recent years without any improvements to the property, including a 512% increase from 2008 to 2009. Nancy Herrenbruck, County Appraiser, offered her explanation for the values. She will look into it further and get back with him later today.

Larry Sharp - KCAMP

He appeared before the Board to provide a quick review of county property and liability insurance coverage. In the insurance industry over the past 3 years the casualty claims have been abnormally high and have resulted in a large increase in residential property homeowners premiums. KCAMP has seen the same results.

The risk avoidance grant of \$2,000 was not used last year by Cherokee County. Its purpose is to be used to reduce or eliminate areas of risk or liability. The chairman was given an application. The grant is mostly used for replacement of the tarps for dump trucks. Law Enforcement often uses it for push bumpers on patrol cars.

KCAMP also has an online university available to be used for training purposes. 15 hours are available for Law Enforcement use toward their annual continuing education hours.

The Board took his recommendations under advisement.

Kevin Cure - County Counselor

A motion was made by Commissioner Collins to approve completing an application for exemption of the road recently deeded from Gary McCorkle to Cherokee County in the Gilstrap Addition. The motion was seconded by Commissioner Hilderbrand. The motion carried 3-0 with all voting yes.

Kevin updated the Board on other County legal matters. No action taken.

A motion was made by Commissioner Collins to recess for lunch. The motion was second by Commissioner Hilderbrand. The motion carried 3-0 with all voting yes at 12:11 PM.

The meeting reconvened at 1:05 PM.

A motion was made by Commissioner Collins to amend the agenda from 1:15 PM to 1:07 PM for Jean Pritchett and the Tourism Grant Application. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

Jean Pritchett - Tourism Grant Application

She appeared before the Board to present a Cherokee County Tourism Grant Application from the Galena Volunteer Fire Department in the amount of \$300 for the Galena Days Celebration on May 30th, 31st, and June 1st, 2013.

A motion was made by Commissioner Napier to approve the grant application for the Galena Volunteer Fire Department in the amount of \$300. The motion was second by Commissioner Collins. The motion carried 3-0 with all voting yes.

A motion was made by Commissioner Collins to approve the Minutes of the April 29th, 2013 Commission Meeting as written. The motion was seconded by Commissioner Napier. The motion carried 3-0 with all voting yes.

Myra Frazier - Carlisle Real Estate

She appeared before the Board to present a contract to purchase on the NSP Grant property located at 402 E 5th St. in Galena. After consulting with County Counselor Kevin Cure and Susan Galemore from the SEKRPC, it was determined that the contract would need to be rewritten. The Board asked her to have it redone and submit it to them next Monday. She was placed on the agenda for May 13th, 2013 at 1:00 PM.

A motion was made by Commissioner Collins for an Executive Session for a period of 10 minutes with Emergency Preparedness Director Jason Allison for the purpose of Non/Elected Personnel. The motion was second by Commissioner Napier. The motion carried 3-0 with all voting yes at 1:31 PM.

The meeting reconvened at 1:41 PM.

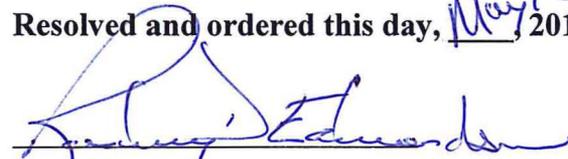
No action was taken as a result of the Executive Session.

A motion was made by Commissioner Napier to enter into a contract to purchase the vacant property next to the Health Department, pending an environmental survey, at a cost of approximately \$13,000. The motion was seconded by Commissioner Collins. The motion carried 3-0 with all voting yes. The property will be purchased by funds from the Health Department.

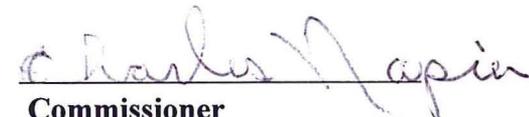
Commissioner Collins made a motion to adjourn until the next regularly scheduled meeting set for May 13th, 2013 at 9:00 AM. The motion was second by Commissioner Napier. The motion carried 3-0 with all voting yes at 1:54 PM.

ATTEST:

Resolved and ordered this day, May 13th 2013


Cherokee County Clerk


Commissioner


Commissioner


Commissioner



PROPOSAL

Home-Pro Mission Statement
 To deliver the highest level of people* Performance*Products to our customers who we know have a choice, and to test our abilities by measuring our success through our repeat and referral based customers.
 John E. Tullis
 President

3271 North Main*Joplin MO 64801* 417-782-2442*1-800-301-2442*Fax: 782-8656* Web Site: www.homproamerica.com*Email: J.Tullis@homeproamerica.com

Salesperson Rod Haynes Date 3/13/2013
 Name Cherokee County Courthouse
 Address 110 W. Maple
 City Columbus State KS Zip 66725 Phone 620-429-1844
 Cell _____ Other _____
 Web Site Address _____
 Email _____
 Address _____

Product Warranty Factory	Workmanship Guarantee 2 Years
Place trailer on jobsite for continuous clean up. Place Home Pro man on job site Style of windows __ Vinyl - Style to be like existing _____ Install a total of __ 145 _____ windows in _____ openings Color of all windows to be __ Tan _____ Windows to have high performance glass package.<Includes Low E and Argon> Windows to have Full Screens All window to be insulated around perimeter of windows All windows to have silicone seal around windows Windows to have new quarter round interior stops (Color __ Tan _____) Windows to have wood installed on exterior Any extra wood trim on interior will be an upcharge to job. Windows to have PVC coated aluminum trim coil installed on exterior trim of windows (color __ Tan _____) 50% down and balance on completion *Notice: Job conclusion will consist of Crew Leader and Customer conducting a final inspection which leads to the signing of the Completion Form upon customer satisfaction whereupon the final payment of the invoice is made.*Notice: If unexpected additional parts or labor are needed, eg; missing hardware, there will be a deduction of double the cost of said parts and/or labor from final bill until service is rendered.	

Total cost includes installation of above materials. HOME-PRO quality meet or exceeds F.H.A. National specifications as to materials characteristics. Special specifications on request subject to availability or quantities per installation required. Minimum 50% deposit required upon acceptance of proposal. All materials is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any Alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance and Liability Insurance.

Authorized Signature *Rod Haynes* Total \$136,854
 Note: This proposal may be withdrawn if not accepted within 15 days

Notice of Right to Cancel

You, the consumer, may cancel this transaction. You may cancel without any penalty or obligation, within 3 business days from the above date. To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice to: Home-Pro 3271 North Main Joplin, Missouri 64801, not later than midnight of _____

Signature _____ Signature _____

Acceptance of Proposal

The Above prices, specifications and conditions are satisfactory and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

Columbus Chamber of Commerce

320 E. Maple * Columbus, KS 66725 * 620-429-1492

APPLICATION

CHEROKEE COUNTY TOURISM GRANT PROGRAM 2013

PLEASE USE ONLY THIS FORM

IF MORE SPACE IS NEEDED, PLEASE ATTACH ADDITIONAL SHEETS
ALL GRANT APPLICATIONS SHOULD BE TYPED.

DATE OF REQUEST MUST BE MADE AT LEAST 60 DAYS PRIOR TO EVENT

Date of Request APRIL 25, 2013

Name of Event/Project GALENA DAYS--ANNUAL BIRTHDAY CELEBRATION

Date(s) of Event/Project MAY 30, 31 and JUNE 1, 2013

Name of Sponsoring Organization GALENA VOLUNTEER FIRE DEPARTMENT

Briefly describe event/project THREE NIGHTS OF FREE FAMILY ENTERTAINMENT.

CARNIVAL, BINGO, FOOD STANDS AND PRIZES GIVEN AWAY.

Person making Grant/Request BILL HALL, FIRE CHIEF

Address 1524 HILLVIEW LANE---GALENA.

Work Phone CELL 417-439-9609 Home Phone 620-783-5404

Grant amount being requested (\$300 maximum) \$300.00

Is this event in any way a fundraiser for your organization? yes no

Estimated number of expected attendees THREE TO FOUR THOUSAND

Estimated number of room nights generated: THREE

Estimated number of attendees that are day-trippers UNKNOWN

Where will they stay while in Cherokee County? UNKNOWN

How will grant money be used (be specific) HELP FUND TH TOTAL EXPENSES OF
THE CELEBRATION. OUR COST IS APPROXIMATELY \$30,000

Attach projected budget for entire event/project to this application.

Where will visitors come from? FOUR STATE AREA AND OTHER AREAS.

Is this a one-time event? An on-going project? Explain ANNUAL EVENT?

Have you received prior funding from this grant? Explain IN 2009.

How will this event/project increase tourism revenue in Cherokee County? _____

WE TRUST THE VISITORS WILL PURCHASE GASOLINE, FOOD AND STAY
IN LOCAL MOTELS.

If event/project will not directly affect tourism, how will it improve or enhance Cherokee County to indirectly affect tourism? _____

Additional support from this grant application may be attached if desired.

IMPORTANT: Upon completion of event/project, all grant recipients must supply the Columbus Chamber of Commerce Tourism Committee with actual budget for event/project and follow-up summary. Recipients who do not comply with this policy may be ineligible for future grants.

Committee Use Only: Date recieved _____ Action _____



Galena Volunteer Fire Department

INCORPORATED
301 WEST 7th STREET
GALENA, KANSAS 66739

Member of the
Kansas State Firemen's Association
National Firemen's Protective Association

Fire Chief Bill Hall
Asst. Chief Steve Hall

Telephone
Business (620) 783-5134
Fire only (620) 783-1311

GALENA DAYS PROJECTED BUDGET FOR THE 2013 BIRTHDAY CELEBRATION.

\$20,000---PRIZES INCLUDING \$10,000 TOP PRIZE, USED CAR AND
OTHER NIGHTLY PRIZES..

3,000---NIGHTLY ENTERTAINMENT.

1,500---TICKET AND POSTER EXPENSES.

300---ADVERTISEMENT EXPENSES.

2,000---REPAIR AND REPLACEMENT OF EQUIPMENT

1,000---GALENA DAYS QUEENS EXPENSES

300---ELECTRICITY.

1,190---FOOD ITEMS.

\$30,000

April 29, 2013

Cherokee County Commissioners

RE: Communications System Savings/ROI

NEC SYSTEM W/O AUTO ATTENDANT

20 – Department listed numbers and fax lines retained	\$ 660.00
1 - PRI circuit @ \$632/mo	\$632.00
1 – CATV Preferred pkg @ \$49.00/mo	\$49.00
1 – 24MB Internet connect	\$97.00
TOTAL MONTHLY CHARGES	\$1,438

SAVINGS WITH OPTION 1

56 - Discon. business lines in Court House only @ \$33/mo	\$1,848.00
3 – CATV connections consolidated	\$ 95.00
3 – Internet connections consolidated (Co. Atty/Court room/Dist Court)	\$191.00
TOTAL ESTIMATED MONTHLY SAVINGS	\$2,134

Proposed system purchase cost **\$38,984**

*Annualized monthly savings ** **\$8,352**

ROI 4.5 YEARS

* Columbus Telephone pays 30-40% capital on monthly recurring charges. Therefore ROI will be realized in less than 4.5 years



April 29, 2013

Cherokee County Commissioners
Cherokee County Court House
Columbus, KS 66725

Dear Cherokee County Commissioners:

Columbus Telephone Company established in 1905 has been serving the communications needs of the Cherokee County Court House for many years. As a local communications provider, there are many benefits for Cherokee County to utilize the services of Columbus Telephone.

1. Columbus Telephone is a cooperative who returns capital credits to each member of the cooperative. Historically the county has received refunds each year equivalent to approximately 35-40% of the monthly recurring charges and long distance service.
2. Columbus Telephone Company has an experienced staff that is available to respond to service or hardware needs typically the same day.
3. Columbus Telephone Company Internet service is fully redundant with two providers in the event one provider connection would not be operational.
4. Columbus Telephone Company technical staff is experienced with installation, service and training on NEC telephone systems. We have recently installed systems in two major Columbus businesses.
5. Columbus Telephone Company can offer a volume business plan for long distance service which is rated at \$0.041 cents per minute billed in 6 second increments and billed a \$5.95 charge per department regardless of the number of lines.
6. Cable television service can be consolidated for the following departments - Attorney: account number 2803; District Court: account number 2849; Janitor/Maint: account number 0831 however Law Enforcement: account number 2963 and Health Dept.: account number 2060 is not located within the court house and therefore is classified as an additional location where standard cable television package rates would apply. Any office or department with a coax outlet would have the ability to connect without a set top box and they would receive the 13 basic channels in our lineup for no additional cost.
7. Columbus Telephone would propose to consolidate Internet access within the court house to activate one 24Mb connection with a wireless access point and dependent upon each departments Internet access requirements could connect to one





224 S. Kansas Avenue
Columbus, KS 66725

Phone: 620-429-3132

Fax: 620-429-1704

Email: cotelco@columbus-ks.com

password protected router. The court house IT department should be included in this decision to verify all departments' security and bandwidth requirements are met.

8. Columbus Telephone Company has worked with Allied Business Solutions to consolidate and identify areas of savings where telephone lines were not being utilized by departments.

Finally, the NEC telephone system proposed will create much efficiency for the departments as well as streamline the experience for taxpayers or others calling the court house.

We appreciate your business and look forward to assisting in your communications needs.

Best regards,

Trish Carroll

